REPORT RESUMES

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MATERIALS FOR THE ADULT BASIC EDUCATION STUDENT,
BIBLIOGRAPHY.

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NATIONAL UNIV. EXTENSION ASSN., MINNEAPOLIS, MINN.

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THE DIVISION OF ADULT EDUCATION PROGRAMS OF THE U.S. OFFICE OF EDUCATION AFFIRMS THAT ADULT PARTICIPANTS SHOULD NOT USE CHILD-ORIENTED MATERIALS. ASIDE FROM BEING EGO-DESTRUCTIVE, SUCH MATERIALS DO NOT TAKE ADVANTAGE OF THE OPPORTUNITY TO APPLY READING AND COMPUTATIONAL SKILLS TO THE NEEDS OF ADULTS IN AN ADULT WORLD. READING ABOUT THE WORLD OF WORK ADDS TO THE STUDENT'S KNOWLEDGE OF OCCUPATIONS WHILE IMPROVING COMMUNICATION SKILLS. SUCH MATERIALS, DESIGNED TO ASSIST ADULTS IN APPLYING THEIR READING, WRITING, AND COMPUTATIONAL SKILLS TO ADULT LIFE, ARE INCLUDED IN THIS ANNOTATED BIBLIOGRAPHY OF MATERIALS SUITABLE FOR USE IN ADULT BASIC EDUCATION CLASSES AT THE ELEMENTARY SCHOOL LEVEL, GRADES 0-8. PROGRAMED MATERIALS WHICH ENABLE THE STUDENT TO PROGRESS AT HIS OWN RATE ACCORDING TO THE PRINCIPLES OF ADULT-LEARNING PSYCHOLOGY ARE GROUPED IN SEPARATE SECTIONS. SUBJECTS COVERED ARE COMMUNICATION SKILLS, COMPUTATION SKILLS, SOCIAL STUDIES, THE WORLD OF WORK, INDIVIDUAL AND FAMILY DEVELOPMENT, AND MATERIALS FOR THE SPANISH SPEAKING STUDENT. SUPPLEMENTS ARE PLANNED. USE OF PROGRAMED INSTRUCTION AND CRITERIA USED IN BOOK SELECTION FOR BEGINNING ADULT READERS ARE OUTLINED. (AUTHOR/AJ)

ED012426

Eric Cont.
OEG-2-06-1894-1894

BIBLIOGRAPHY

Materials for the Adult Basic Education Student

ABE

PREPARED BY
ADULT EDUCATION BRANCH
DIVISION OF ADULT EDUCATION PROGRAMS
THE U.S. OFFICE OF EDUCATION AND
THE NATIONAL UNIVERSITY EXTENSION ASSOCIATION

AC 001273E

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

THIS DOCUMENT HAS BEEN REPRODUCED EXACTLY AS RECEIVED FROM THE PERSON OR ORGANIZATION ORIGINATING IT. POINTS OF VIEW OR OPINIONS STATED DO NOT NECESSARILY REPRESENT OFFICIAL OFFICE OF EDUCATION POSITION OR POLICY.

BIBLIOGRAPHY

Materials for the Adult Basic Education Student

Prepared under Grant No. OEG2-6-061894-1894
Dated June 29, 1966, and Amended October 21, 1966
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by

Adult Education Branch
Division of Adult Education
U.S. Office of Education

and

National University Extension Association
1820 Massachusetts Avenue, N.W.
Washington, D.C. 20036

May, 1967

THE ADULT BASIC EDUCATION ANNOTATED BIBLIOGRAPHY

This bibliography consists of adult-oriented materials suitable for use in Adult Basic Education classes at the elementary school level, 0-8 grades.

The Division of Adult Education Programs of the U. S. Office of Education affirms that adults should not be subjected to the use of child-oriented materials. Aside from being ego-destructive, such materials do not take advantage of the opportunity to apply reading and computational skills to the needs of adults in an adult world. Reading about the world of work, for example, adds to the student's knowledge of occupations while improving communication skills. Computing in terms of food and clothing prices improves consumer competence while strengthening mathematical skills. Such materials, designed to assist adults in applying their reading, writing, and computational skills to adult life, are included in this bibliography.

The field of programmed learning, which enables the student to progress at his own rate according to the principles of adult-learning psychology, is expanding rapidly. Because of their significance to Adult Basic Education, programmed materials have been grouped into separate sections.

The bibliography is divided into the following subject areas:

Communication Skills
Computation Skills
Social Studies
The World of Work
Individual and Family Development
Materials for the Spanish-Speaking Student

Although an attempt was made to produce a comprehensive bibliography the wealth of materials being produced by state and local programs and by publishers will necessitate supplements. The inclusion of any listing does not constitute an endorsement by the U. S. Office of Education.

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BIBLIOGRAPHY

MATERIALS FOR THE ADULT BASIC EDUCATION STUDENT

TABLE OF CONTENTS

Programmed Materials Explained i

Criteria in Selection of Books for Beginning Adult Readers . . . ii-iii

Sections Pages

A. COMMUNICATION SKILLS

1. Programmed . . . . 1 - 8
2. Programmed and Non-Programmed . . . . 9 -45

B. COMPUTATION SKILLS

1. Programmed 46-49
2. Programmed and Non-Programmed 50-62

C. SOCIAL STUDIES

1. Programmed 63-65
2. Programmed and Non-Programmed 66-88

D. WORLD OF WORK 89-95

E. INDIVIDUAL AND FAMILY DEVELOPMENT 96-119

F. MATERIALS FOR THE SPANISH-SPEAKING STUDENT . . 120-129

Programmed Instruction Explained

Programmed materials provide a learning experience through a set of specific behaviors designed and sequented to reinforce learning. Programs may be in book form or presented by "teaching machines" that use film, filmstrip, videotape or a combination of stimuli. A program will consist of statements, questions, or problems to which the student must respond by checking off an answer, working a problem, agreeing or disagreeing with supplied answers. The material is presented in short steps with a great opportunity for success. The student sets his own pace. As soon as the student has responded he checks his answer. He learns immediately if he has answered correctly and thus his learning is reinforced. If he has answered incorrectly, he can do remedial work.

There are two basic kinds of programs: a linear program and a branching program. A linear program directs each student through the same material. A branching program provides remedial material for those who supply incorrect answers. Those who answer correctly proceed to new material.

Programmed materials are especially effective with adults who vary greatly in learning speed and abilities. They also enable a new student to enter training whenever he is so motivated without requiring him to wait for classes to "start".

The teacher is freed from routine teaching and can concentrate on remediation, creative supplements, and planning. His role is that of observing the progress of students and deciding where to supplement, when to reteach, how to improve upon the work of the program. The teacher alone can provide human understanding and encouragement. He is aided, not replaced, by programmed materials.

CRITERIA IN SELECTION OF BOOKS FOR BEGINNING ADULT READERS

A. APPEARANCE

1. Looks like an "adult" book:

   cover, contents, size, shape, title
   reading or grade level inconspicuous if present
   not an "1 sentence to 1 line" page arrangement

2. Does not look too "hard" to read:

   "thin" book, easy to handle size
   amount of written material per page small
   page broken into smaller units or parts
   type sharp and clear, larger in size than that used on this page
   well spaced letters, wide margins
   generous spaces between lines
   opaque paper

3. Has many graphic illustrations:

   realistic, appealing to readers addressed
   accurate, useful
   well placed to help explain text
   diagrams, drawings, graphs, charts, maps, other
   in color, black and white, both
   pictures and photos "adult" interest

B. STYLE AND VOCABULARY

1. Vocabulary:

   adult in tone, related to adult readers' experiences
   as simple as possible to cover subject adequately
   repetition of the familiar

2. Sentences:

   simple sentence structure
   short sentences
   average sentence length 7-8 words (easiest reading)
   average sentence length 10-12 words (easy reading)

3. Paragraphs:

   short paragraphs
   average of not more than 6-8 sentences per paragraph

4. Style:

   clear
   direct
   interesting
   stimulating
   not patronizing

C. CONTENT

1. Subject:

   of immediate, present interest to adult
   easy-to-comprehend facts and information
   self-explanatory, no body of pre-established knowledge needed
   helps clarify pre-established knowledge
   in sufficient depth to be useful
   accurate, up-to-date, timely
   ideas and situations with which reader can identify
   promises to arouse awareness, deepen interests, broaden horizons
   also provides enjoyment, relaxation, humor, inspiration

2. Organization:

   glossary
   index
   table of contents
   suggestions for further reading exercises
   review
   comprehension tests
   directions for teachers (if desired)

COMMUNICATION SKILLS

1. Programmed Materials

ALLIED EDUCATION COUNCIL
5533 Woodlawn Avenue
Chicago, Illinois 60637

Chapman, Byron E. and Schulz, Louis. The Mott Basic Language Skills Program. An Adult Reading Program. 1965. A teaching system.

Reading 300 - For Beginners (through 3rd grade level).
  Basic Language Skills 300A.
  Basic Language Skills 300B.
  Wordbank - A pictatex book of illustrated words.
  Basic Numbers and Money - Everyday use of arithmetic and money.

Reading 600 - For Intermediates (Grades 4, 5 and 6).
  Basic Language Skills 600A.
  Basic Language Skills 600B.
  Wordskill - Applied Daily Reading Experiences.

Reading 900 - For Junior Level (Grades 7, 8 and 9).
  Basic Language Skills 900A.
  Basic Language Skills 900B.
Each series accompanied by an Instructor's Manual.

Reading 1500 Series - For the Teacher.
  Teaching Adults to Read.
  Key to Basic Language.

A sequential program to teach writing, spelling, reading, comprehension, numbers and money. Phonics approach. Paperbound.

APPLETON CENTURY CROFTS, INC.
35 West 32nd Street
New York, New York 10001

Programmed Vocabulary. 1964. 214 pp.

This text is divided into two sections. The first develops the meaning of prefixes through the programmed frames. After a number of prefixes are introduced, an essay is presented. At this time, the student utilizes his knowledge to complete the thoughts in the essay. Part II is similar in structure but utilizes roots instead of prefixes. Grade 8 and up.

ARGYLE PUBLISHING CORPORATION
605 Third Avenue
New York, New York 10016

Improving Your Written Communication.

Self-paced program teaching the proper forms of letters. Grades 7 and up.

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94301

M. W. Sullivan. Programmed Reading for Adults. 1967

This series is a refinement of the McGraw-Hill Sullivan Reading Series. It is more detailed, contains multi-racial illustrations and has supplementary readers using the vocabulary learned.

CALIFORNIA TEST BUREAU
Del Monte Research Park
Monterey, California

Lessons for Self-Instruction in Basic Skills. 1965-66.

Reading Comprehension: Sixteen titles at four different levels to develop reading comprehension. These are programmed, self-pacing, branching as opposed to linear in development.

Following Directions.	3-4	5-6	7-8	9 plus
Reference Skills.	3-4	5-6	7-8	9 plus
Reading Interpretations I.	3-4	5-6	7-8	9 plus
Reading Interpretations II.	3-4	5-6	7-8	9 plus

English Language: Eight titles at two levels cover the basic elements of grammar. These are programmed, self-pacing, branching.

	Levels	
Sentence Patterns.	5-6	7-8
Verbs.	5-6	7-8
Punctuation.	5-6	7-8
Capitalization.	5-6	7-8

COMMUNICATION SKILLS

CENCO EDUCATIONAL AIDS
EDUCATIONAL READING AIDS CORPORATION
Carle Place, L. I., New York

Caruse, Domenick and Krych, Robert. You Can Read Better: An Adult Approach to Better Reading. 1966.

You Can Read Better. 258 pp.
Teacher's Guide.
Reading Pacer (machine).
14 Lessons Rolls (to use in Reading Pacer).
Thorndyke Barnhart Beginning Dictionary, Fifth Edition. 735 pp. (Published by Doubleday and Company).

A beginning reading system that emphasizes vocabulary and the learning of reading through the use of the dictionary The Reading Pacer is a simple machine designed to be operated by the individual student. Grades 1 - 4.

EDUCATIONAL DEVELOPMENT LABORATORIES
284 Pulaski Road
Huntington, New York 11743

EDL Study Skills - Library for Reference. 1962.

Organized like the other EDL packaged programs, this program teaches the use of reference skills and places great stress on critical reading.

EDL Word Clues, Book G. 1962. 160 pp.

A programmed text which enables the student to build his word power. The student works through the first set of frames and starts from the beginning again to do the second set of frames. The words selected for use are high figuring words according to research. The back has 30 lessons of 10 words each. Teacher's Manual and unit tests are available. Grade 7.

ELECTRONIC TEACHING LABORATORIES
952 Frederick Street
Hagerstown, Maryland 21740

Bordie. English.

This program consists of 40 reels with instructions given in Latin American Spanish. There are grammatical drills correlated to texts of other publishers.

COMMUNICATION SKILLS

Foltz. Spanish Series I, Spanish II, and Elementary Spanish.

Series I consists of 41 reels with grammatical drills correlated to texts of other publishers. Series II has 40 reels.

ENGLISH LANGUAGE SERVICES, INC.
1620 Belmont Street, N. W.
Washington, D. C. 20009

English 900, A Basic Course. 1965.

Books 1 6 Basic Texts
Workbooks 1 - 6 - Correspond to lessons in texts.
Readers 1 - 5 - Correspond to Books 2 - 6.
Tape Recordings - 180 (30 for each text).
A Teacher's Manual.

Designed for English as a second language, the six textbooks present 900 base sentences (hence the name) that cover the basic structures and vocabulary of English. New vocabulary and structures are learned by varying the basic sentences. Each textbook has a student workbook that is programmed for independent student use, accompanying readers and tape recordings.

NOTE: The programmed workbooks may be used without the basic textbooks, alone, or as a supplement to other texts.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Hook, J. N. and Dr. Evans, William. Individualized English, Set J.

Programmed grammar and usage. Grades 7 - 9.

Instructor's Book I - 171 pp.
Instructor's Book II - 152 pp.

A Beginning program which uses a phonetic approach in reading and integrates reading, writing, spelling English grammar, and arithmetic. Book I - grade levels 0 - 4, Book II - grade levels 5 - 8.

COMMUNICATION SKILLS

GLOBE BOOK COMPANY
175 Fifth Avenue
New York, New York 10010

Glassman, Jerrald, Programmed Reading. Grade 7 and up.

LANGUAGE LABORATORIES, INC.
4823 Fairmont Avenue
P. O. Box 5999
Bethesda, Maryland 20014

Ingles.

This programmed course is designed for the Spanish-speaking who are learning English. The emphasis is on prounuciation and vocabulary of conversational English. Reading and writing are also taught. The course includes 1200 words and 120 hours of instruction.

A language laboratory type of tape recorder is required.

MACMILLAN COMPANY
866 Third Avenue
New York, New York 10022

English 900.

A course for adult students of English as a Second Language. There are six basic textbooks, six supplementary workbooks five supplementary readers, 180 tape recordings, and a teacher's manual. Basic sentences with substitution drills are used. The tape recorder responses can be self-instructional. The workbooks are programmed.

Learning How to Use the Dictionary. 1963. 99pp.

A special programmed unit, this worktext presents the basic skills used in finding words in the dictionary and those skills needed for defining, spelling, and using words appropriately. While participating in this program, the pupil is required to use his dictionary more than 245 times. Progress tests and a teacher's manual are included in the program.

COMMUNICATION SKILLS

McGRAW - HILL BOOK COMPANY
Webster Division
330 West 42nd Street
New York, New York 10036

Buchanan, Cynthia D. Programmed Reading For Adults. 1966.

This linear programmed series consists of eight textbooks, placement tests and teacher's guides. Book 1, The Letters of the Alphabet, and Book 2, The Sounds of the Letters, require teacher direction. The other books are self-pacing.

After using the placement test the student may start at any point in the program. Grades 0 - 6.

Book 1 - The Letters of the Alphabet. 128 pp.
Book 2 - The Sounds of the Letters. 96 pp.
Book 3 - From Words to Sentences. 96 pp.
Book 4 - Sentence Reading. 96 pp.
Book 5 - Paragraph Reading. 96 pp.
Book 6 - Consecutive Paragraphs. 96 pp.
Book 7 - Content Analysis. 96 pp.

Teacher's Guide to Programmed Reading for Adults. 1966. 96 pp.
Placement Test. 1966. 16 pp.
Teacher's Manual, Programmed Reading for Adults, Book 1, The Letters of the Alphabet. 1966. 128 pp.
Teacher's Manual, Programmed Reading for Adults, Book 2, The Sounds of the Letters. 1966. 96 pp.

CHARLES E. MERRILL, INC.
1300 Alum Creek Drive
Columbus, Ohio 43209

Building Reading Power.

Reading instruction programmed at Grade level 5.

SCIENCE RESEARCH ASSOCIATES, INC.
259 East Erie Street
Chicago, Illinois 60611

Woolman, Myron. Reading in High Gear. 1965.

A reading program designed primarily for adolescents who speak and understand English. Starts with introduction of the most common letter sounds and shapes. It is a highly structured, semi-programmed, phonic reading system consisting of four teachers' manuals and eight students' workbooks. All students must start at the beginning but progress is at an individual rate of speed except that answers are not provided. The vocabulary has much adolescent slang. Grade level 0 - 8.

SILVER BURDETT COMPANY
Morristown, New Jersey 07960

✓ Laubach, Frank C. and Wolf, William C. Building Your Language Power. 1965.

Programmed reading for adults is provided in a series of six paperbound books. The series uses the Laubach system which starts with a familiar illustration and relates it to written letters. This is a phonic approach. The students write letters and words and get immediate feedback on how they have done. Grade levels 0 - 4.

Book 1 - 117
Book 2 - 110 pp.
Book 3 - 110 pp.
Book 4 - 94 pp.
Book 5 - 78 pp.
Book 6 - 78 pp.

WASHINGTON SQUARE PRESS
630 Fifth Avenue
New York, New York 10020

Shefter, Harry. Six Minutes a Day to Perfect Spelling. 1962.

A self-help text for individuals to proceed at their own pace. Grades 1 - 8.

GROLIER EDUCATIONAL CORPORATION
845 Third Avenue
New York, New York 10002

The Reading Attainment System. 1967.

A remedial reading program consisting of 120 different Reading Selections, with 120 accompanying Skill Cards that contain vocabulary words and also, exercises for word meanings in context. Each reading selection also has a skill card with an answer key. The student can correct his answers. The selections include many action stories but also deal with application forms, an employment agency, and a few health topics. Grades 3 and 4.

COMMUNICATION SKILLS

Books and Pamphlets

2. Programmed and Non-Programmed Materials

ALLIED EDUCATION COUNCIL
5533 Woodlawn Avenue
Chicago, Illinois 60637

Chapman, Byron E. and Schulz, Louis. The Mott Basic Language Skills Program. An Adult Reading Program. 1965. A teaching system.

Reading 300 - For Beginners (through 3rd grade level).
Basic Language Skills 300A.
Basic Language Skills 300B.
Wordbank - A pictatex book of illustrated words.
Basic Numbers and Money - Everyday use of arithmetic and money.

Reading 600 - For Intermediates (Grades 4, 5 and 6).
Basic Language Skills 600A.
Basic Language Skills 600B.
Wordskill - Applied Daily Reading Experiences.

Reading 900 - For Junior Level (Grades 7, 8 and 9).
Basic Language Skills 900A.
Basic Language Skills 900 B.
Each series accompanied by an Instructor's Manual.

Reading 1500 Series - For the Teacher.
Teaching Adults to Read.
Key to Basic Language.

A sequential program to teach writing, spelling, reading, comprehension, numbers and money. Phonics approach. Paperbound.

AMERICAN BOOK COMPANY
55 Fifth Avenue
New York, New York 10003

Kittle. Writing For Adults.

Manuscript and cursive writing. Grades 1 - 4.

COMMUNICATION SKILLS

AMERICAN INCENTIVE TO READ
2015 W. Olympic Boulevard
Los Angeles, California 90006

The AIR system is basically a controlled phonics course which teaches the fundamentals of reading sounds and spelling rules. It was not exclusively developed for adults and its format is obviously designed for children. It is included because some teachers found it useful. The phonic sequence is highly ordered. Phonograph records are coordinated with the lessons as an audio aid to reinforce instruction. Diagnostic tests and supplementary phonics activities as well as additional adult reading are necessary. Grades 0 - 3 .

AMERICAN SOUTHERN PUBLISHING COMPANY
Colonial Press Building
Northport, Alabama 35476

Boone, Lalia Phipps. Word Study for Adults. 177 pp.

Each new word is used in a study which is followed by exercises for the student. Commonly misspelled words are included as well as roots, prefixes and suffixes. Grades 2 - 4.

____________________ Word Study for Adults, Book II.

Continues word study and spelling started in Word Study for Adults. Grades 5 - 8.

Boone, Lalia and Twitty, Lalia. Manuscript for Adults.

Shows the six basic strokes used in manuscript writing.

Boone, Barrett and Twitty. Advanced Manuscript for Adults.

Provides basic forms such as driver's license, job application, voter registration and social security. It is useful as accompaniment to Manuscript for Adults.

Poore, Mary. Advanced Handwriting for Adults.

Legible handwriting, good study habits, and good citizenship are related to each other. Grades 5 - 8.

COMMUNICATION SKILLS

APPLETON CENTURY CROFTS, INC.
35 West 32nd Street
New York, New York 10001

Programmed Vocabulary. 1964. 214 pp.

This text is divided into two sections. The first develops the meaning of prefoxes through the programmed frames. After a number of prefixes are introduced, an essay is presented. At this time, the student utilizes his knowledge to complete the thoughts in the essay. Part II is similar in structure but utilizes roots instead of prefixes. Grade 8 and up.

ARGYLE PUBLISHING CORPORATION
605 Third Avenue
New York, New York 10016

Improving Your Written Communication.

Self-paced program teaching the proper forms of letters. Grades 7 and up.

BARNELL LOFT, LTD.
111South Centre Avenue
Rockivlle Centre, New York 11570

Specific Skills Series, Books A - F.

Each grade level has four workbooks that develop four types of comprehension skills: Locating the Answer, Getting the Facts, Following Directions and Using the Content. Designed for elementary children, but of possible use for adults. Grades 1 - 6.

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94301

M. W. Sullivan. Programmed Reading for Adults. 1967.

This series is a refinement of the McGraw-Hill Sullivan Reading Series. It is more detailed, contains multiracial illustrations and has supplementary readers using the vocabulary learned.

COMMUNICATION SKILLS

CALIFORNIA MIGRANT MINISTRY
3330 West Admas Boulevard
Los Angeles, California

Goble, Dorothy. The Practical Education Series.

The Lopez Family. 1964. 57 pp.
Driver Education I and II (California Laws).
Good Health for You and Your Baby. 1964. 46 pp.
Homemaking Handbook.
How to be a Citizen of the United States. 1964. 30 pp.
How to Get a Job.
Read to Learn. 1964. 65 pp.
You and Your Money. 1964. 60 pp.

These are readers written especially for migrant workers of California. The first of this series, The Lopez Family, is the story of a Spanish-speaking migrant family. The other readers deal with practical problems which any rural or migrant family might encounter.

Manual for Teachers.

CALIFORNIA TEST BUREAU
Del Monte Research Park
Monterey, California

Lessons for Self-Instruction in Basic Skills. 1965-66.

Reading Comprehension: Sixteen titles at four different levels to develop reading comprehension. These are programmed, self-pacing, branching as opposed to linear in development.

Following Directions.	3 - 4	5 - 6	7 - 8	9 plus
Reference Skills.	3 - 4	5 - 6	7 - 8	9 plus
Reading Interpretations I.	3 - 4	5 - 6	7 - 8	9 plus
Reading Interpretations II.	3 - 4	5 - 6	7 - 8	9 plus

English Language: Eight titles at two levels cover the basic elements of grammar. These are programmed, self-pacing, branching.

	LEVELS	
Sentence Patterns.	5 - 6	7 - 8
Verbs.	5 - 6	7 - 8
Punctuation.	5 - 6	7 - 8
Capitalization.	5 - 6	7 - 8

COMMUNICATION SKILLS

CASCADE PACIFIC BOOKS
5448 Forty-Seventh Avenue, S. W.
Seattle, Washington

Allasina, T. A. and McLeod, N. N. Beginning English for Men and Women. 1958.

Part I - 107 pp.
Part II- 109 pp.

Designed for the foreign born, Part I discusses learning to speak English, learning about the U.S., shopping and going to church, all activities of Peter and Olga in this new land. Part II brings Peter and Olga to a factory, a bank, a restaurant, a baseball game, and discusses the process of becoming a citizen. Softcover, text-workbook.

CENCO EDUCATIONAL AIDS
EDUCATIONAL READING AIDS CORPORATION
Carle Place, L. I., New York

Caruse, Domenick and Krych, Robert. You Can Read Better: An Adult Approach to Better Reading. 1966.

You Can Read Better. 258 pp.
Teacher's Guide.
Reading Pacer (machine).
14 Lessons Rolls (to use in Reading Pacer).
Thorndyke Barnhart Beginning Dictionary, Fifth Edition. 735 pp. (Published by Doubleday and Company).

A beginning reading system that emphasizes vocabulary and the learning of reading through the use of the dictionary. The Reading Pacer is a simple machine designed to be operated by the individual student. Grades 1 - 4.

ARTHUR C. CROFT COMPANY
100 Garfield Avenue
New London, Connecticut 06320

Bright, Emma Lewis and Mitchell, Eva Cornelia. The Home and Family Life Series. 1957.

Reader 1 - A Day With the Brown Family. Grades 1 - 2.
Reader 2 - Making a Good Living. Grade 2.
Reader 3 - The Browns at School. Grade 2.
Reader 4 - The Browns and Their Neighbors. Grades 2 - 3.
Accompanying Teacher's Guide.

COMMUNICATION SKILLS

These soft-cover books are a revised version of an old series that remains very popular with the culturally deprived. Their easy readability make the new reader proud to have finished "whole books".

Griffin, Ella Washington. Reading Placement. 1949.

Griffin, Ella Washington. Three Instructional Tools for Teachers. 1950. 62 pp.

Includes reading placement, workbook guide and lesson plans for Readers 1 - 4.

Mitchell, Eva Cornelia and Murphy, Marion McCown. Language Workbook: A Workbook in Simple Language Arts. 1950. 83 pp.

Intended to accompany Readers 1 - 4, but could be used alone. Good practice in filling out forms. Grades 1 - 2.

COMMUNICATION SKILLS

These softcover books are a revised version of an old series that remains very popular with the culturally deprived. Their easy readability make the new reader proud to have finished "whole books".

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Intended to accompany Readers 1 - 4, but could be used alone. Good practice in filling out forms. Grades 1-2.

DOUBLEDAY & COMPANY, INC.
277 Park Avenue
New York, New York

Zenith Books:

Dobler, Lavinia and Toppin, Edgar A. Pioneers and Patriots. 1965. 118 pp.

Tells the stories of six Negroes who contributed to America's fight for independence, and her growth as a nation: Peter Salem, Jean Paptiste Pointe DeSable, Phyllis Wheatley, Benjamin Banneker, Paul Cuffe, and John Chavis. Grade level 5.

Meltzer, Milton and Meier, August. Time of Trial, Time of Hope. 1966. 120 pp.

A history of the period between the First and Second World Wars during which American Negroes waged a painful,turbulent, and often uncertain war for justice. Grade level 5.

COMMUNICATION SKILLS

Sterling, Dorothy and Quarles, Benjamin. Lift Every Voice. 1965. 116 pp.

Highlights the lives of four leaders whose accomplishments and ideas significantly influenced the stature of the Negro in American life. Includes stories about Booker T. Washington, Dr. William E. B. DuBois, Mary Church Terrell and James W. Johnson. 5th grade level.

Dobler, Lavinia and Brown, William A. Great Rulers of the African Past. 1965. 120 pp.

Stories of five African rulers who led their nations in times of crises. The stories take place between the thirteenth to seventeenth centuries and describe conflict, foreign domination and the lives of five great African men. 5th grade level.

Davidson, Basil. A Guide to African History. 1965. 118 pp.

Tells the story of the African people from their earliest origins and their independent past through the days of the slave trade and finally to the new Africa of today. 5th grade level.

EDUCATIONAL DEVELOPMENT LABORATORIES
284 Pulaski Road
Huntington, New York 11743

EDL Study Skills - Library for Reference. 1962.

Organized like the other EDL packaged programs, this program teaches the use of reference skills and places great stress on critical reading.

EDL Word Clues, Book G. 1962. 160 pp.

A programmed text which enables the student to build his word power. The student works through the first set of frames and starts from the beginning again to do the second set of frames. The words selected for use are high figuring words according to research. The back has 30 lessons of 10 words each. Teacher's Manual and unit tests are available. Grade 7.

Meltzer, Milton and Meier, August. Time of Trial, Time of Hope. 1966. 120 pp.

A history of the period between the First and Second World Wars during which American Negroes waged a painful, turbulent, and often uncertain war for justice. Grade level 5.

Sterling, Dorothy and Quarles, Benjamin. Lift Every Voice. 1965. 116 pp.

Highlights the lives of four leaders whose accomplishments and ideas significantly influenced the stature of the Negro in American life. Includes stories about Booker T. Washington, Dr. William E. B. DuBois, Mary Church Terrell and James W. Johnson. 5th grade level.

Dobler, Lavinia and Brown, William A. Great Rulers of the African Past. 1965. 120 pp.

Stories of five African rulers who led their nations in times of crises. The stories take place between the thirteenth to seventeenth centuries and describe conflict, foreign domination and the lives of five great African men. 5th grade level.

Davidson, Basil. A Guide to African History. 1965. 118 pp.

ELECTRONIC TEACHING LABORATORIES
952 Frederick Street
Hagerstown, Maryland 21740

Bordie. English.

This program consists of 40 reels with instructions given in Latin American Spanish. There are grammatical drills correlated to texts of other publishers.

COMMUNICATION SKILLS

Foltz. Spanish Series I, Spanish II, and Elementary Spanish.

Series I consists of 41 reels with grammatical drills correlated to texts of other publishers. Series II has 40 reels.

ENCYCLOPEDIA BRITANNICA, INC.
425 North Michigan Avenue
Chicago, Illinois 60617

Gattegno, Caleb. Words in Color.

Each of 47 sounds of English is printed in a distinctive color but represented by traditional letters. Consists of three books, Book of Stories, Worksheets. For class use there are 21 charts, a phonic code of 8 additional charts and word cards. Some teachers who do not use the books find the charts useful. Grades 0-2.

ENGLISH LANGUAGE RESEARCH, INC.
Cambridge, Massachusetts

Learning the English Language. Book IV. 1953. Grades 4-6.

Richards, I. A. and Gibson, C. M. A First Workbook in English. 1956.

A picture association approach to learning English for the foreign-born.

______________________________. Words on Paper. 1943.

ENGLISH LANGUAGE SERVICES, INC.
1620 Belmont Street, N.W.
Washington, D. C. 20009

English 900, A Basic Course. 1965.

Books 1 - 6 - Basic Texts.
Workbooks 1 - 6 - Correspond to lessons in texts.
Readers 1 - 5 - Correspond to Books 2 - 6.
Tape Recordings - 180 (30 for each text).
A Teacher's Manual.

COMMUNICATION SKILLS

Designed for English as a second language, the six textbooks present 900 base sentences (hence the name) that cover the basic structures and vocabulary of English. New vocabulary and structures are learned by varying the basic sentences. Each textbook has a student workbook that is programmed for independent student use, accompanying readers and tape recordings.

NOTE: The programmed workbooks may be used without the basic textbooks, alone, or as a supplement to other texts.

Elementary Part 1 and Elementary Part 2.

Part 1 consists of 292 pages and 50 tapes; Part 2 consists of 282 pages and 50 tapes. The course is desinged for persons who know no English. For use with the Language Lab Recorder, 250-300 hours of instruction are recommended for each part.

Intermediate.

This course consists of 178 pages and 30 tapes and is designed for those who have some knowledge of English but speak poorly. Requires use of the Language Lab Recorder and four weeks of intensive study.

Advanced Part 1 and Advanced Part 2.

Part 1 consists of 234 pages and 50 tapes. Part 2 has 222 pages and 50 tapes. Requires use of the Language Lab Recorder and 20-30 hours a week for four to six weeks of study for each part.

* They also have a Technical English Tape Library for students of English as a second language.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Adair, J. B. and Curry, R. L. Talking It Over. 1966. 24 pp. Accompanying Instructor's Book. 24 pp.

A reading readiness program designed for the undereducated adult but especially good for those learning English as a second language. Using pictures as a basis for discussion, it is designed to enrich the student's listening and speaking vocabulary and skills and to aid in the pronunciation of troublesome sounds. Troublesome sounds for Spanish-speaking, German-speaking, and Italian-speaking are discussed.

The Reading For a Purpose Program. 105 pp.
Accompanying Instructor's Book.

Develops basic reading skills by utilizing the sight-word approach. Includes auditory and visual discrimination, speaking, listening, alphabet, handwriting, word recognition, and comprehension, Grades 0 - 6.

Reading for a Viewpoint.

Designed to develop word recognition skills, comprehension, speaking, writing and listening skills. The content is based on United States History. Grades 5-8.

Bauer, Josephine.

Getting Started: Communications I. 1965. 105 pp.
On the Way: Communications II. 1965. 107 pp.
Full Speed Ahead: Communications III. 1965. 90 pp.

A series of three books utilizing a systematic applied linguistic approach to teach reading, writing, spelling and basic English. Starts with the alphabet and with pictures of familiar objects. Teaches writing at the same time as reading. The first book encompasses grades 0-2, the second book grades 3-4, and the third book grades 5-6.

Beck, J. H. Understanding the Automobile.

Written at 6 - 7th grade level. Drawings and a clear text explain the workings of an automobile.

COMMUNICATION SKILLS

Dare, Beatrice F. and Wolfe, Edward J. The Accent Personality Series. 1965.

You and They. 24 pp.
You and Heredity and Environment. 22 pp.
You and Your Needs. 22 pp.
Taking Stock. 23 pp.
You and Your Occupation.
Instructor's Guides accompany each.

As the name of the series indicates, it is designed to develop an awareness of personality traits, social skills and attitudes. The reading selections develop reading and comprehension abilities and are designed to be the basis of classroom discussion. Grade level 4.

Henney, R. Lee. Systems for Success. 1965.

Book I - 125 pp.
Book II- 242 pp.

Herber, Harold L. Learning Your Language. 1964.

Book I - Conflict and Courage. Grades 4 - 6.

Hook, J. N. and Dr. Evans, William. Individualized English, Set J.

Programmed grammar and usage. Grades 7 - 9.

Instructor's Book I - 171 pp.
Instructor's Book II - 152 pp.

A beginning program which uses a phonetic approach in reading and integrates reading, writing, spelling English grammar, and arithmetic. Book I - grade levels 0 - 4, Book II - grade levels 5 - 8.

Lerner, Lillian and Moller, Margaret C. Vocational Reading Series.

Marie Perrone, Practical Nurse. 96 pp.
The Delso Sisters, Beauticians. 96 pp.
John Leveron, Auto Mechanic. 96 pp.
The Millers and Willie B, Butcher, Baker, Chef. 96 pp.

Through the adventures of the leading characters one learns about the trades they are learning. Photographs

COMMUNICATION SKILLS

portray people at work. The language is teenage slang, but these are usable with explanation for other ages. There are comprehension and vocabulary exercises. May be used as readers or for classroom discussion.

Tincher, Ethel; Ross, Frank; Reynolds, Shirley; and Simpkins, Edward. Success in Language / A.

Unit 1 - Reflections. 48 pp.
Unit 2 - Lend An Ear. 74 pp.
Unit 3 - As a Matter of Fact. 44 pp.
Unit 4 - The Sound Around Us. 44 pp.
Unit 5 - Let's Talk It Over. 45 pp.
Unit 6 - Say It on Paper. 45 pp.
Unit 7 - What's Behind the Cover? 60 pp.
Unit 8 - The Job in Your Future.
Teacher's Guide. 80 pp.

The skills of listening, speaking, reading and writing have been broken up into units, each unit comprising a softcover book. The language used is that of teenage slang. Grade levels 6 - 9.

Turner-Livingston Communication Series. 1966.

Turner, Richard. The Language You Speak. 48 pp.
The Television You Watch. 48 pp.
The Letters You Write. 48 pp.
The Movies You See. 48 pp.
The Phone Calls You Make. 48 pp.
The Newspapers You Read. 48 pp.

The six books in the Turner-Livingston Communication Series are softcover worktexts designed to improve the various communication skills. Grade levels 7 - 9.

GIFTED TEACHERS BOOKS, INC.
Box 83
Flossmoor, Illinois 60422

Johnson, Jerry W. Photo-Phonics Language Arts Program. 1966.

Photo-Phonics I. 111 pp.
Photo-Phonics II. 159 pp.
Photo-Phonics III.
Photocabulary. 190 pp.

A phonics system of reading using photographs of familiar items for teaching. Paperbound books designed to teach vocabulary, reading, writing and spelling. The Photocabulary book has over 300 pictures of objects accompanied by the words in upper and lower case and in cursive writing. The first two books are on grade levels 1 - 5; the last two are on grade levels 6 - 10.

There are filmstrips available:

Photo-Phonics.
Vowel Film Strip.
Consonants Film Strip.
Consonants Blends Film Strip.

GLOBE BOOK COMPANY
175 Fifth Avenue
New York, New York 10010

Glassman, Jerrald. Programmed Reading. Grade 7 and up.

HARCOURT, BRACE AND WORLD, INC.
757 Third Avenue
New York, New York 10017

Varnado, Jewel and Gearing, Phillip J. English Lessons for Adults. 1966.

Book I - 124 pp.
Book II - 111 pp.

Worktexts designed to teach visual recognition of words and letter sounds, pronunciation and composition skills. Lessons are built around practical life situations. Grade levels 1 - 3.

HASKELL INSTITUTE
Publications Service
Lawrence, Kansas

Hughes, Kathryne Sheehan. Buying and Caring For Your Car. 1966. 78 pp.

Excellent illustrated pamphlet discusses financing and taking care of your car. Written for the Bureau of Indian Affairs.

Jeffery, Nina. A Good Home For the Family. 1966. 49 pp.

This booklet prepared for the Bureau of Indian Affairs is suitable for low income groups. It discusses use and care of household equipment, washing dishes, bathroom care, caring for one's yard. 3rd - 5th grade level.

D. C. HEATH AND COMPANY
285 Columbus Avenue
Boston, Massachusetts 02116

Colton, R. G., Dans, G. M. and Hansaw, E. A.

Living Your English. Grades 7 - 8.

This worktext links life experience with minimum essential of language expression. Grammar, spelling and punctuation are introduced as functional experiences, diagnostic and achievement tests are self-correcting. Although designed for adolescents, the format and illustrations are suitable for adults. Grades 7 and 8.

HOLT, RINEHART AND WINSTON, INC.
383 Madison Avenue
New York, New York 10017

Goss, Jocelyn Pretlow. The Thomas Live Here. 1965. 150 pp.

This softcover book tells the life of a family living in the country. Topics covered include farming, home management, personal relationships, safety, civic responsibilities and community services. Good for individual reading in group reading and discussion. Vocabulary and comprehension are stressed. Grade 5 and up.

COMMUNICATION SKILLS

Cooper, William M. and Ewing, Vivian C. How to Get Along On the Job. 1966. 133 pp.

Henderson, Ellen C. and Henderson, Twila L. Learning to Read and Write ! 1965.

Henderson, Ellen C. and Henderson, Twila L. Learning to Write. 1965.

Hollander, Sophie Smith. Impressions of the United States. 1964. 278 pp.

This softcover book is for use in classes of English as a Second Language. It consists of a series of letters written by foreigners who describe their impressions of the United States. There are vocabulary and comprehension exercises after each selection. Grades 5 - 6.

Morris, Phyllis D. Life with the Lucketts. 1965. 151 pp.

This paperback book tells the story of an urban family and their problems. Subjects covered include jobs, safety, family problems, consumer education, and school relationships. Vocabulary and comprehension are stressed. Good for individual reading, group reading and discussion. Grade 5 and up.

Owens, A. A. and Sharlip W. Elementary Education for Adults. 1950.

Worktext that develops vocabulary. Grades 1 - 3.

Toyer, Aurelia. Get Your Money's Worth. 1965. 202 pp.

In telling the story of Adam Johnson the problems of a consumer are covered. He moves to the city, needs to lease an apartment, buy furniture and other consumer goods. Grades 6 - 8.

Wachner, Clarence W. English for Adults. 1964. Grades 7 - 8.

Weinhold, Clyde E. English. 1962.

Basic course in language skills such as vocabulary and punctuation. Supplementary for reading. Grades 5 - 6.

COMMUNICATION SKILLS

HOUGHTON-MIFFLIN COMPANY
53 West 43rd Street
New York, New York 10036

Richards, I. A. and Gibson, C. M. Learning the English Language.

Textbook Workbook 1 - Grades 2 - 3. 1963.
Book 2 - Grades 2 - 3. 1943.
Workbook, Book 2 - Grades 2 - 3. 1949.
Book 3 - Grade levels 3 - 6. 1943.
Workbook, Book 3 - Grade levels 3 - 6. 1949.
Teacher's Guide for Learning the English Language. Books 1 - 3. 1945.

An oral-aural approach to learning English as a second language. Possible application for literacy training for native Americans if selective.

LAIDLOW BROTHERS
36 Chatham Road
Summit, New Jersey 07901

Neal and Foster. Study Exercises for Developing Reading Skills. 1965.

Although designed for children, the exercises in these four workbooks may prove usable for adults. The drill is designed to improve comprehension and vocabulary. The content includes fiction, history, geography, citizenship, nature study, thrift, health, character development, and safety.

Book A - Grades 4 and 5.
Book B - Grades 5 and 6.
Book C - Grades 6 and 7.
Book D - Grades 7 and 8.

LANGUAGE LABORATORIES, INC.
4823 Fairmont Avenue
P.O. Box 5999
Bethesda, Maryland 20014

Ingles.

This programmed course is designed for the

Spanish-speaking who are learning English. The emphasis is on pronunciation and vocabulary of conversational English. Reading and writing are also taught. The course includes 1200 words and 120 hours of instruction.

A language laboratory type of tape recorder is required.

J. B. LIPPINCOTT COMPANY
East Washington Square
Philadelphia, Pennsylvania 19105

Guilder, W. S., Coleman, J. H., and Jungeblut, A. Reading for Meaning. 1965.

These nine softcover worktexts were designed for children but may be useful if material is carefully selected. There are practice exercises for reading speed and comprehension. Accompanying teacher's guide. Grade levels 4 - 12.

MACMILLAN COMPANY
866 Third Avenue
New York, New York 10022

English This Way.

Designed for English as a Second Language. There are 12 books and 2 teacher's manuals in this series. Books 1 - 6 cover 3 years of English study.

English 900 .

A course for adult students of English as a Second Language. There are six basic textbooks, six supplementary workbooks,five supplementary readers, 180 tape recordings, and a teacher's manual. Basic sentences with substitution drills are used. The tape recorder responses can be self-instructional. The workbooks are programmed.

COMMUNICATION SKILLS

Gateway English. 1966.

Coping.
Who Am I?
A Family is a Way of Feeling.
Stories in Song and Verse .

Designed for the educational disadvantaged these stories deal with problems relevant to those living in urban problem areas. Grades 7 - 8.

Laubach, Frank D.; and Hord, Pauline Jones. A Door Opens. 1963. 122 pp.

A reader for adults that tells the story of the Hill family. Consumer, health and job problems come up. Grade levels 4 - 5.

Laubach, Frank C.; and Hord, Pauline Jones. Going Forward. 1963. 78 pp.

Laubach, Frank C. and Kir; Mooney, Elizabeth; and Laubach, Robert S. The New Streamlined Series. 1966.

This basic reading and writing course is a phonic approach to reading. This is a revision and elaboration of the original Streamlined English. A key feature of the Laubach method is a memory-aid device that uses pictures with superimposed letters to associate sound with sight. The series may be used for individual instruction and for class groups. The early books are suitable for those who are totally illiterate. An initial placement test and periodic diagnostic test are provided.

SKILL BOOKS

Part I	Correlated Readers
Book 1 - Sounds and Names of Letters.	In the Valley.
Book 2 - Short Vowel Sounds.	City Living.
Book 3 - Long Vowel Sounds .	New Ways.
Book 4 - Other Vowel Sounds.	People and Places.
Book 5 - Special Consonant Sounds.	A Door Opens.

Teaching Aids

Teacher's Guide for Part I.
Wall Charts and Stories .

COMMUNICATION SKILLS

Part II

Book 6 - Every Reading and Writing . Teacher's Guide for
Book 7 - Readings in Literature . Part II

Laubach, Frank C. Streamlined English. 1955. 111pp.

Phonic system of associating familiar pictures sounds. The predecessor to The New Streamlined English. Grades 2 to 6.

Learning How to Use the Dictionary. 1963. 99 pp.

A special programmed unit, this worktext presents the basic skills used in finding words in the dictionary and those skills needed for defining, spelling, and using words appropriately. While participating in this program, the pupil is required to use his dictionary more than 245 times. Progress tests and a teacher's manual are included in the program.

McGRAW-HILL BOOK COMPANY
Webster Division
330 West 42nd Street
New York, New York 10036

What Job For Me? Series of Vocational Guidance Booklets. 1966.
Charley, the TV Serviceman. 48 pp.
John, Second Best Cook in Town. 48 pp.
Frank the Vending Machine Repairman. 48 pp.
Carmen the Beautician. 48 pp.
Nick the Waiter. 48 pp.
Ginny the Office Assistant. 48 pp.
Pete the Service Station Attendant. 48 pp.
Judy the Waitress. 48 pp.
Joe the Salesman. 48 pp.
Timo the Draftsman. 48 pp.
Phil the File Clerk. 48 pp.

Fictionalized short stories about people in various jobs written in a style designed to appeal to young adults but conceivably good for older adults. In the process of telling a story the booklets describe the various jobs. Sound filmstrips are available that show and explain what is involved in various kinds of work. Grade level 4.

COMMUNICATION SKILLS

Buchanan, Cynthia D. Programmed Reading For Adults. 1966.

This linear programmed series consists of eight textbooks, placement tests and teacher's guides. Book 1, The Letters of the Alphabet, and Book 2, The Sounds of the Letters, require teacher direction. The other books are self-pacing.

After using the placement test the student may start at any point in the program. Grades 0 - 6.

Book 1 - The Letters of the Alphabet. 128 pp.
Book 2 - The Sounds of the Letters. 96 pp.
Book 3 - From Words to Sentences. 96 pp.
Book 4 - Sentence Reading. 96 pp.
Book 5 - Paragraph Reading. 96 pp.
Book 6 - Consecutive Paragraphs. 96 pp.
Book 7 - Content Analysis. 96 pp.

Teacher's Guide to Programmed Reading for Adults. 1966. 96 pp.
Placement Test. 1966. 16 pp.
Teacher's Manual, Programmed Reading for Adults, Book 1, The Letters of the Alphabet. 1966. 128 pp.
Teacher's Manual, Programmed Reading for Adults, Book 2, The Sounds of the Letters. 1966. 96 pp.

Grover, Charles C. and Anderson, Donald G. New Practice Readers, Book B. 1960.

This book contains vocabulary, taking tests, how to study, and the checking of reading rate. Grades 3 - 5.

Olsen, Jim. Step Up Your Reading Power. 1966. 90 pages each.

Book A - Grades 3 - 4.
Book B - Grades 4 - 5.
Book C - Grades 5 - 6.
Book D - Grades 6 - 7.
Book E - Grades 7 - 8.

Aimed at the young adult, this series of softcover, graded readers is designed to improve reading comprehension. Stories deal with help-wanted ads, health, famous people, and a great miscellany. Good as supplementary reading.

COMMUNICATION SKILLS

Stone, Clarence R. New Practice Reader, Book C. 1947.

Comprehension and checking reading rate. Grades 4-6.

Stone, Clarence R. and Anderson, Donald G. New Practice Readers, Book E.

Stories are followed by comprehension and vocabulary exercises. Timed reading. Grades 5 - 6.

CHARLES E. MERRILL, INC.
1300 Alum Creek Drive
Columbus, Ohio 43209

Building Reading Power.

Reading instruction programmed at Grade level 5.

NEW READERS PRESS, INC.
Box 131
Syracuse, New York 13210

Laubach, Frank C. Charts and Stories. 1963. 20 pp.

Teacher's manual for using charts with Streamlined English.

________________. Writing Book for Charts and Stories. 1964. 24 pp.

Teaches printing.

NOBLE AND NOBLE
750 Third Avenue
New York, New York 10017

Better Handwriting For You. 1966.

Eight softcover books with an improved system of teaching handwriting. Four colors are used.

COMMUNICATION SKILLS

Cass, Angelica W. Everyday English and Basic Word List. 1960. 58 pp.

Contains a basic list of essential English words used most frequently. The lessons include related words grouped according to a central theme. All the sounds are presented in two pages of discussion. The life situations presented are good. Grades 4 -6.

Cass, Angelica W. How We Live. 1966. 152 pp.

Vocabulary is built by stories dealing with everyday adult situations. Available in soft and hardcover books. Good for those learning English as a second language. Grades 3 - 4.

Cass, Angelica W. Live and Learn. 1962. 153 pp.

Builds vocabulary with reading selections dealing with jobs, social security, driving a car, the months of the year, and how to become a United States citizen. Good for those learning English as a second language. Grades 4 - 6.

Cass, Angelica. Write It Down. 1967. 96 pp.

Handwriting for adults starting with manuscript and progressing to cursive writing.

Cass, Angelica W. Your Family and Your Job. 1966. 71 pp.

Reading selections deal with shopping and family life situations. Develops comprehension and vocabulary. Grade levels 3 - 4.

Finocchiaro, Mary and Huebener, Theodore. Welcome Amigo. 1964. 64 pp.

A beginning book for newcomers to this country. There are photographs to be used as a basis for discussion. Greetings, time and basic subjects are discussed. Soft-cover, text-workbook format.

COMMUNICATION SKILLS

Guyton, Mary L. and Kielt, Margaret E. From Words to Stories. 1966. 83 pp.

> A reader in simple English that develops vocabulary through stories of everyday adult life. Available in hard and softcover books. The softcover books are more attractive. Grades 2 - 3.

National Association of Public School Adult Education. Operation Alphabet.

Book 1
Book 2A
Book 2B
Teacher's manual.

> Designed to be used with correlated T.V. lessons but can be used alone. Sight vocabulary, reading combined with writing, exercises in comprehension. Grades 2 - 4.

Noble's Better Handwriting for Everyone. 1962.

> Eight softcover books designed for each of the eight elementary grades. The first three books are also available in a non-consumable edition. Although not designed especially for adults, except for the few pictures, there is nothing in these books to indicate they are not for adults. Grades 1 - 8.

Rosenfeld, Jeannette B. and Cass, Angelica W. Write Your Own Letters. 1964. 64 pp. Grade 3 plus.

OXFORD BOOK COMPANY
222 Fifth Avenue
New York, New York 10003

Cass, Angelica. How to be a Wise Consumer. 1959. 174 pp.

> Discusses the kinds of stores, following ads and the buying of food, clothing, furniture and household appliances. Lists consumer words. Grades 3 up.

COMMUNICATION SKILLS

POCKET BOOKS, INC.
Affiliated Publishers, Inc.
630 Fifth Avenue
New York, New York 10020

English Through Pictures. 1952. 286 pp.

Designed for the foreign born, pictures are associated with their vocabulary.

PRENTICE-HALL, INC.
Englewood Cliffs, New Jersey 17632

Mitchell, Elizabeth Gillian. Beginning American English. 1965. 247 pp.

For those studying English as a second language. Uses the aural-oral approach to language study. Systematic development of conversational patterns with intonation patterns. Includes practice exercises. Grade level 0 plus.

READER'S DIGEST SERVICE, INC.
Educational Division
Pleasantville, New York 10570

Reader's Digest Readings for teaching English as a Second Language. 1964.

Although designed for those learning English as a second language, the selections are suitable for anyone improving reading ability. Comprehension exercises.

Book 1 - 144 pp.	Designed for those who know the 500 most-used words. Grade 5.
Book 2 - 144 pp.	500 most-used words. Grade 5.
Book 3 - 144 pp.	1,000 most-used words. Grade 6.
Book 4 - 144 pp.	1,000 most-used words. Grade 6.
Book 5 - 144 pp.	2,000 most-used words. Grades 7 - 8.
Book 6 - 144 pp.	2,000 most-used words. Grades 7 - 8.

Adult Readers. 1964.

Supplementary readers for adults include stories adapted from articles in the Reader's Digest. The stories deal mostly with sports and adventure.

COMMUNICATION SKILLS

Grade levels indicated are based on tryouts and differ slightly from publisher grading. Exercises following reading selections test comprehension.

STEP ONE

Workers in the Sky. 32 pp. Grade 2.
Second Chance. 32 pp. Grades 2 - 3.
Mystery of the Mountains. 32 pp. Grade 3.
"Send for Red!" 32 pp. Grade 3.

READING SKILL LABS
Children's Press, Inc.
1224 W. Van Buren Street
Chicago, Illinois 60607

Hurst, John A. and Tom, Judith. "and hereby hangs a tale".

This series of 10 books and 10 correlated filmstrips was designed for teenagers but can be used as supplementary reading for adults. The subjects covered deal with sports, exploration, music, people, science, history, the sea, literature, and discoveries and inventions.

Blind Luck, Sore Feet and a Cold Day - Level 3.
Mysteries, Nicknames, and Medals - Level 4.
Out of the Past - Level 5.
Dreams, Decisions and Disasters - Level 5.
Horses, Bats and Christmas Trees - Level 6.
Fascinating Stories from Yesterday - Level 6.
Famous Americans - Level 7.
Each One - A Success! - Level 7.
The Strange and the Impossible - Level 8.
Rocks, Runts and Redheads! - Level 8.

STEP TWO

A Race to Remember. 32 pp. Grades 3 - 4.
Valley of 10,000 Smokes. 32 pp. Grade 4.
Santa Fe Traders. 32 pp. Grades 3 - 4.
Men Who Dare the Sea. Grade 4.

COMMUNICATION SKILLS

STEP THREE

Guides to High Adventure. 32 pp. Grade 3.
First at the Finish. 32 pp. Grade 4.
"I Fell 18,000 Feet". 32 pp. Grade 3.
What's On the Moon? 32 pp. Grades 4 - 5.

Reader's Digest Science Readers.

The Earth. 128 pp. Grade level 3.
Living Things. 128 pp. Grade level 4.
Matter and Energy. 144 pp. Grade level 5.
Astronomy and Space. 144 pp. Grade level 6.

Although not designed especially for adults, there is nothing in this reading matter to indicate this. Introduces the reader to the wonders of the world.

The Reading Skill Builders.

Although not designed especially for adults, stories can be selected that are not juvenile. The books for grades 1 - 3 have too much child oriented materials. Selections for adults can be found in grade levels 4-6. There are three 144-page books at each grade level.

REGENTS PUBLISHING COMPANY
200 Park Avenue South
New York, New York 10003

Dixson, Robert J. English in Action. 192 pp.

Beginning English with the emphasis on the oral. Vocabulary developed through the use of pictures. English as a second language.

RICHARDS, FRANK A., PUBLISHER
215 Church Street
Phoenix, New York 13135

Mooney, Thomas J. The Getting Along Series of Skill-Workbooks.

Volume 1 - After School Is Out.
Volume 2 - Al Looks For a Job. 61 pp.
Volume 3 - A Job at Last. 61 pp.
Volume 4 - Money in the Pocket. 62 pp.
Volume 5 - From Tires to Teeth. 69 pp.

COMMUNICATION SKILLS

These softcover workbooks dealing with the world of work all have reading selections and questions based on the reading. Thus they may be readily used in Communication Skills classes as well as for class discussion. Volume 4 correlates arithmetic problems with concepts of time, salaries, deductions and cost. Grade level 4 and up.

Trenkle, Clare. *You.* 1966. 200 pp.

The first of a series of hard cover social adjustment books for teenagers. Many illustrations. Correlated *You Work-book* has exercises and vocabulary drill. While the primary purpose of the book and the workbook emphasizes social adjustment, the language arts skills receive secondary emphasis.

RINEHART & COMPANY, INC.
232 Madison Avenue
New York 16, New York

Paratore, Angela. *English Exercises*. 1959. n.p.

Repetitive drill intended for those who have progressed beyond the fundamentals of English. The frequency with which a topic is treated indicates the frequency of errors made by the foreign-born. English as a second language.

SCIENCE RESEARCH ASSOCIATES, INC.
259 East Erie Street
Chicago, Illinois 60611

Reading Laboratory. (Word Games). Grade levels 1 - 3.
Reading Laboratory. IA (Word Games). Grade levels 1 - 3.
Reading Laboratory. IB (Word Games). Grade levels 1 - 4.
Reading Laboratory. IC (Word Games). Grade levels 1 - 5.
Reading Laboratory. IIA (Word Games). Grade levels 2 - 5.
Reading Laboratory. IIB (Word Games). Grade levels 3 - 6.
Reading Laboratory. IIC (Word Games). Grade levels 4 - 7.

Designed for children but suitable for adults. Makes learning enjoyable.

COMMUNICATION SKILLS

Reading Laboratory. (Elementary Edition). Grades 2-9.
Reading Laboratory. IIIA (Elementary Edition). Grades 3-11.
Reading Laboratory. IIIB (Elementary Edition). Grades 5-12.

Reading for Understanding - General Edition. Grades 5-12.

Reading for Understanding - Junior Edition. Grades 3-8.

Woolman, Myron. Reading in High Gear. 1965.

A reading program designed primarily for adolescents who speak and understand English. Starts with introduction of the most common letter sounds and shapes. It is a highly structured, semi-programmed, phonic reading system consisting of four teachers' manuals and eight students' workbooks. All students must start at the beginning but progress is at an individual rate of speed except that answers are not provided. The vocabulary has much adolescent slang. Grade level 0 - 8.

SILVER BURDETT COMPANY
Morristown, New Jersey 07960

Laubach, Frank C. and Wolf, William C. Building Your Language Power. 1965.

Programmed reading for adults is provided in a series of six paperbound books. The series uses the Laubach system which starts with a familiar illustration and relates it to written letters. This is a phonic approach. The students write letters and words and get immediate feedback on how they have done. Grade levels 0 - 4.

Book 1 - 117 pp.
Book 2 - 110 pp.
Book 3 - 110 pp.
Book 4 - 94 pp.
Book 5 - 78 pp.
Book 6 - 78 pp.

New York City Board of Education. Call Them Heroes. Books 1-4.

The stories of forty-eight real-life heroes are told. These are people with whom students from low-income and minority groups can identify. Accompanying Teacher's Guide for all four books. Grades 5 - 6.

COMMUNICATION SKILLS

Bernardo, Leo U. and Pantell, Dora F. English: Your New Language. Book 1. 1966. 275 pp.

Designed for English as a second language, this soft-covered book uses the aural-oral approach to language learning. Base sentences are used as patterns with substitutions provided. Teacher's edition and tapes and records are available. Beginner level.

STECK-VAUGHN COMPANY
P. O. Box 20208
Austin, Texas

Ayer, Fred C. Gateways to Correct Spelling. n.d. 164 pp.

Spelling words are divided into the basic group, the Practical Group of Spelling Words and the Special Groups of Spelling Words. The basic group is for grade levels 5 and up. The Practical Group is for grade levels 7 and 8. The last group is high school level.

Knott, Bill. They Work and Serve. 1967. 151 pp.

Stories about people in service industries: waitress, janitor, policemen, taxi driver, and others. 5th grade level.

Putnam, Mildred. Working With Words. 1966. 96 pp.

This basic language skills worktext teaches adults reading and writing through phonic systems of sounds. The accompanying exercises, adult-oriented illustrations, and stories reinforce word learning. Grades 1 - 4.

Robertson, M. S. Learning and Writing English. 1964. 125 pp.

Emphasis is placed on troublesome verbs, capitals, punctuation, sentences, and other fundamentals. Soft-cover workbook format. Grade level 3.

Smith, Harley A. and Wilbert, Ida Lee King. How to Read Better. 1964.

Book 1 - 64 pp.
Book 2 - 64 pp.

COMMUNICATION SKILLS

Comprehension and vocabulary exercises follow reading selections. Softcover, workbook format. Grade levels 5 - 6.

Smith, Harley A. and Wilbert, Ida Lee King. I Want to Learn English. 1965. 112 pp.

Fundamentals of English, reading and writing in softcover, workbook form. May be used to follow I Want to Read and Write. Grades 4 - 5.

Smith, Harley A. and Wilbert, Ida Lee King. I Want to Read and Write. 1965. 128 pp.

Instruction in the basic reading skills for beginning students or for remedial work. Softcover, workbook format. Grades 1 - 3.

Varnado, Jewel. English Essentials: A Refresher Course. 1964. 96 pp.

Grammar, capitalization, punctuation principles and exercises designed for those studying for the GED test. Softcover, workbook format.

U. S. GOVERNMENT PRINTING OFFICE
Superintendent of Documents
Washington, D. C. 20402

Dale, Edgar. New Flights in Reading. MC004. 1964.

Expands vocabulary, has comprehension.

__________. Stories for Today. MC002. 1954.

Stories are followed by vocabulary and comprehension tests. Grades 4 - 6. Workbook - MC002.2.

__________. Stories Worth Knowing. MC003.

Expands vocabulary, has comprehension exercises. Grades 5 - 6. Workbook - MC003.

COMMUNICATION SKILLS

U. S. Armed Forces Institute:

Harding, Lowry W. and Burr, James B. Reading Instruction in the Armed Forces: A Teaching Guide. MB001 .42. 1956.

______________________________. Servicemen Learn to Read Practice Book. Numbers I and II. 1956.

Contains comprehension and word study exercises. Grades 2 - 6. Study cards for use with MB001. MB001.2, and MB001.3.

U. S. Department of Justice. Becoming a Citizen Series. 1964.

Book 1 - Our American Way of Life. 105 pp. Order No.0F-713-300.
Book 2 - Our United States. 118 pp. Order No. 0-716-819.
Book 3 - Our Government. 128 pp. Order No. 717-509.
Teacher's Guide.

This series was published by the Immigration and Naturalization Service of the Justice Department.

Book 1 - teaches reading through the sight method. Problems of living, shopping and working are discussed. The Constitution and the rights of citizens is discussed. Grades 1 - 3.

Book 2 - has some history, some general discussion of life in America and some information about the government. Grade 5.

Book 3 - explains in detail the workings of the government and how to become a citizen. Grade 9.

U. S. Department of Health, Education, & Welfare, Office of Education Materials:

Greer, Edith S. (ed). Curriculum Guide to Adult Basic Education, Beginning Level. OE-13032. 1966. 352 pp.

Hollis, Jennie-Clyde (ed). Curriculum Guide to Adult Basic Education, Intermediate Level. OE-13031. 1966.229 pp.

COMMUNICATION SKILLS

WASHINGTON SQUARE PRESS
630 Fifth Avenue
New York, New York 10020

Shefter, Harry. Six Minutes a Day to Perfect Spelling. 1962.

A self-help text for individuals to proceed at their own pace. Grades 1 - 8.

ZANER-BLOSER COMPANY
612 North Park Street
Columbus, Ohio 43715

"Peek Thru" Alphabets and Diagnostic Rules.

Celluloid transparencies allow the students to compare their letters with those of correctly made alphabets. Arrows, to show the direction of each stroke , and numbers, to show succession of each stroke are printed on the transparencies. Starts with manuscript and proceeds to cursive. Grades 0 - 4.

Dictionaries

HOLT, RINEHART AND WINSTON, INC.
393 Madison Avenue
New York, New York 10017

Basic Dictionary of American English. 1962. 848 pp.

COMMUNICATION SKILLS

Offers 17,000 entries with simple definitions. The introduction explains how to use the dictionary, discusses figurative meanings and meanings in context.

SCOTT, FORESMAN AND COMPANY
433 East Erie Street
Chicago, Illinois 60611

Thorndike-Barnhart. Advanced Junior Dictionary. 1957.

Although designed for children, this dictionary is suitable for use by adults. There are 60,000 entries, large print and many illustrations. Grades 1 - 8.

Newspapers and Periodicals

AMERICAN EDUCATION PRESS
Education Center
Columbus, Ohio 43210

Current Events

A weekly periodical highlighting current news. An excellent transition to daily newspaper reading. Grades 7 - 8.

Current Science

A general science weekly. Grades 7 - 8.

Every Week

A social studies weekly which may be used as a transitional step to daily newspaper reading. Grades 9 - 10.

Read Magazine

A periodical of language arts and social studies. Grades 6 - 9.

Science Math Weekly

Biology, Physics, Chemistry, and Mathematics are featured. Grades 9 - 10.

COMMUNICATION SKILLS

NEW READERS PRESS
Box 131
Syracuse, New York 13210

News For You.

A four page weekly offering current news in simple vocabulary and structure with comprehensive exercises and drills in English usage. An excellent way to keep up with current events. English usage published at two levels: Level A - Grades 3 - 4; Level B - Grades 4 - 6.

NEWS MAP OF THE WEEK
Chicago, Illinois

World News of the Week.

A weekly magazine for teenagers and young adults; intended for high school drop-outs; contains news of the week and stories of people who have made good. Simple vocabulary on a high interest level.

SCHOLASTIC MAGAZINES, INC.
50 West 44th Street
New York, New York 10036

Scope.

A weekly magazine for teenagers and young adults; contains news of the week and stories of people who have made good. Simple vocabulary and high interest level.

SILVER BURDETT COMPANY
Morristown, New Jersey 07960

World Events.

A weekly news chart summarizing the important events

COMMUNICATION SKILLS

of the week, World Events provides an excellent means of promoting class discussions and of developing various important social studies concepts. Special map issues provide updated visuals for classroom display.

Addition

GROLIER EDUCATIONAL CORPORATION
845 Third Avenue
New York, New York 10002

The Reading Attainment System. 1967.

A remedial reading program consisting of 120 different Reading Selections, with 120 accompanying Skill Cards that contain vocabulary words and also, exercises for word meanings in context. Each reading selection also has a skill card with an answer key. The student can correct his answers. The selections include many action stories but also deal with application forms, an employment agency, and a few health topics. Grades 3 and 4.

COMPUTATION SKILLS

1. Programmed Materials

ADDISON-WESLEY PUBLISHING COMPANY
703 Welch Road
Palo Alto, California

A.S.M.D. Remedial Series. 1963.

Hancock, John D. and Holden, Frank. A.S.M.D. Addition. 60 pp.

Hancock, John D. and Lucas, S. A. S. M.D. Subtraction. 72 pp.

Hancock, John D. and O'Brien, John J., Jr., A.S.M.D. Multiplication. 73 pp.

Hancock, John D. and Schneider, Philip C. A.S.M.D. Division. 102 pp.

Teacher's Manual.

This is a completely programmed series that is designed for remediation. Starts at reading level 5.

ALLIED EDUCATION COUNCIL
5533 Woodlawn Avenue
Chicago, Illinois 60637

Basic Numbers and Money. Series 300, The Mott Basic Language Skills Program. 1965. 155 pp.

This book is part of the Mott program. It deals with everyday use of arithmetic and money.

ALLYN AND BACON, INC.
150 Tremont Street
Boston, Massachusetts 02111

Smith, M. Daniel. Decimals and Per Cent. 1964. Teacher's Manual.

There are 1,000 frames in the self-paced program.

COMPUTATION SKILLS

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94302

Consumer Mathematics.

Book 1 - Vocational Opportunities.
Book 2 - The Pay Check.
Book 3 - The Household Budget.
Book 4 - The Wise Buyer.
Book 5 - Income Tax.
Book 6 - Insurance.
Book 7 - Investments.

Self-pacing programmed material. Grade levels 5-8.

CENTRAL SCIENTIFIC COMPANY
1700 Irving Park Road
Chicago, Illinois 60613

Kralow. Arithmetic I - 58305-1.
Arithmetic II - 58305-2.

LANGUAGE LABORATORIES, INC.
4823 Fairmont Avenue
P. O. Box 5999
Bethesda, Maryland 20014

Ingles.

This programmed course is designed for the Spanish-speaking who are learning English. The emphasis is on pronunciation and vocabulary of conversational English. Reading and writing are also taught. The course includes 1200 words and 120 hours of instruction.

A language laboratory type of tape recorder is required.

McGRAW HILL BOOK COMPANY
Technical and Vocational Division
330 West 42nd Street
New York, New York 10036

Sullivan, M. W. Programmed Math for Adults. 1965 - 1966.

COMPUTATION SKILLS

A linear programmed series of text-workbooks that are completely self-pacing and designed for adults.

Language deficiencies are no handicap. Vocabulary is minimal and simple. The student starts at his present level. The Teaching Skills Books:

Book 1 - Basic Addition. 96 pp.
Book 2 - Advanced Addition. 96 pp.
Book 3 - Subtraction. 96 pp.
Book 4 - Multiplication. 96 pp.
Book 5 - Division. 96 pp.
Book 6 - Fractions. 96 pp.
Book 7 - Decimals. 96 pp.
Book 8 - Measurements. 96 pp.
Book 9 - Consumer Math. 96 pp.
Book 10- Personal Math. 96 pp.

Work Problem Books - Each book contains adult-oriented applications of the concepts contained in the corresponding Teaching Skills Books.

Problem Book 1 - Basic Addition.
Problem Book 2 - Advanced Addition.
Problem Book 3 - Subtraction.
Problem Book 4 - Multiplication.
Problem Book 5 - Division.
Problem Book 6 - Fractions.
Problem Book 7 - Decimals.

Instructions Guide for Books 1-5. 48 pp.
Placement Examination for Books 1-5. 1 page.
Progress Tests for Books 1-5. 32 pp.
Achievement Examination for Books 1-5. 1 page.

Instructor's Guide for Books 6-10. 48 pp.
Placement Examination for Books 6-10. 1 page.
Progress Tests for Books 6 - 1 . 32 pp.
Achievement Examination for Books 6-10. 1 page.

COMPUTATION SKILLS

SOUTH-WESTERN PUBLISHING COMPANY
5101 Madison Road
Cincinnati, Ohio 45227

Briggs, Milton. Programmed Supplement, Mathematics, Skill Builder. 1965. 138 pp.

May be used alone or as supplement to regular text. Reading level 6 and up.

COMPUTATION SKILLS

Books and Pamphlets

2. Programmed and Non-Programmed Materials

ADDISON-WESLEY PUBLISHING COMPANY
703 Welch Road
Palo Alto, California

A.S.M.D. Remedial Series. 1963.

Hancock, John D. and Holden, Frank. A.S.M.D. Addition. 60 pp.

Hancock, John D. and Lucas, S. A.S.M.D. Subtraction. 72 pp.

Hancock, John D. and O'Brien, John J., Jr. A.S.M.D. Multiplication. 73 pp.

Hancock, John D. and Schneider, Philip C. A.S.M.D. Division. 102 pp.

Teacher's Manual.

This is a completely programmed series that is designed for remediation. Starts at reading level 5.

ALLIED EDUCATION COUNCIL
5533 Woodlawn Avenue
Chicago, Illinois 60637

Basic Numbers and Money. Series 300, The Mott Basic Language Skills Program. 1965. 155 pp.

This book is part of the Mott program. It deals with everyday use of arithmetic and money.

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COMPUTATION SKILLS

ALLYN AND BACON, INC.
150 Tremont Street
Boston, Massachusetts 02111

Smith, M. Daniel. Decimals and Per Cent. 1964.
Teacher's Manual.

There are 1,000 frames in the self-paced program.

AMERICAN BOOK COMPANY
55 Fifth Avenue
New York, New York 10003

Upton, Clifford B. Adult Adventures in Arithmetics. 1965.

Mathematics AA - 128 pp.
Mathematics BA - 128 pp.
Mathematics CA - 128 pp.
Mathematics DA - 128 pp.
Mathematics EA - 128 pp.

A beginning series of books that start with addition and subtraction and continue through decimals and fractions. Grades 0-6.

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94302

Consumer Mathematics.

Book 1 - Vocational Opportunities.
Book 2 - The Pay Check.
Book 3 - The Household Budget.
Book 4 - The Wise Buyer.
Book 5 - Income Tax.
Book 6 - Insurance.
Book 7 - Investments.

Self-pacing programmed material. Grade levels 5-8.

COMPUTATION SKILLS

THE BRUCE PUBLISHING COMPANY
393 Seventh Avenue
New York, New York 10001

Davis, Nettie Stewart. Applied Mathematics for Girls. 1963. 286 pp.

Suggested as a source of practical work problems for selection by the teacher. Although problems of measurement in sewing are directed to the female, many of the subjects covered have general interest: the food budget, payrolls and time sheets, taxes, interest problems, postal service and others. Reviews, but does not teach the fundamentals.

CALIFORNIA TEST BUREAU
Del Monte Research Park
Monterey, California

Brueckner, Leo. Lessons for Self-Instruction in Basic Skills. 1964.

Arithmetic Fundamentals: Twenty titles, four at each of five levels.

Starting at the third level this branching program is designed to strengthen skills in the fundamental operations.

		A-B	C	D	E-F	G
Addition	Grades:	3-4	5	6	7-8	7-8
Subtraction		3-4	5	6	7-8	9 plus
Multiplication		3-4	5	6	7-8	9 plus
Division		3-4	5	6	7-8	9 plus

COMPUTATION SKILLS

Contemporary Mathematics: Six titles introduce the new math to those of junior high school reading ability.

Sets and Set Symbols.
Basis I.
Basis II.
Properties of Whole Numbers I: Addition and Subtraction.
Properties of Whole Numbers II: Multiplication and Division.
Modular Arithmetic.

CENTRAL SCIENTIFIC COMPANY
1700 Irving Park Road
Chicago, Illinois 60613

Kralow. Arithmetic I - 58305-1.
Arithmetic II - 58305-2.

These programmed books are on levels 4-5.

ARTHUR C. CROFT COMPANY
100 Garfield Avenue
New London, Connecticut

Bright, Emma and Mitchell, Eva. Workbook in Arithmetic. 1957. 66 pp.

Part of the Home and Family Life Series. A beginners workbook dealing with basic numbers and problems. Grades 0-2.

Adams, Alice D. Teacher's Answer Book to Workbook in Arithmetic. 1953.

Follows Workbook in Arithmetic.

Griffin, Ella Washington. Manual of Instructions for Arithmetic Workbook. 1950. 289 pp.

DOUBLEDAY AND COMPANY
Tutortexts
501 Franklin Avenue
Garden City, New York 11530

Friel. Fractions: A Basic Course in Arithmetic.

ED-U-CARDS MANUFACTURING CORPORATION
Carle Place P.O.
Long Island, New York

Math Discovery. 1-2 grades.

ENCYCLOPAEDIA BRITANNIA FILMS, INC.
1150 Wilmette Avenue
Wilmette, Illinois

Smith, James A. Whole Numbers and Numerals - Sections 1 and 2. 1962.
Whole Numbers and Numerals - Supplement. 1962.
Teacher's Manual - Whole Numbers and Numerals. 1962.
Arithmetic of the Whole Numbers - Sections 1 and 2. 1962.
Arithmetic of the Whole Numbers - Supplement. 1962.
Teacher's Manual - Arithmetic of the Whole Numbers. 1962.

ENCYCLOPAEDIA BRITANNICA PRESS
425 N. Michigan Avenue
Chicago, Illinois 60611

Smith, James A. Arithmetic of the Whole Numbers. Teacher's Manual and tests.

______________. Whole Numbers and Numerals.

These books are on grade levels 6-8.

COMPUTATION SKILLS

E-Z SORT SYSTEMS, INC.
45 Second Street
San Francisco, California 94105

General Mathematics.

Instructocards System that includes Twin T Response Device. Grades 6-9.

Understanding Fractions.

Grade levels 4-8.

Important Ideas in Algebra.

Grade levels 6 and up.

FEARON PUBLISHERS
2165 Park Boulevard
Palo Alto, California 94306

Kahn, Charles H. and Hanna, J. Bradley. Money Makes Sense. 1960. 140 pp.

A softcover worktext that is very elementary. It starts with coin values, addition in coins, and has simple problems in making change. Reading grade level 2 and up.

Kahn, Charles H. and Hanna, J. Bradley. Using Dollars and Sense. 1963. 127 pp.

A softcover worktext that is at a more advanced level than Money Makes Sense by the same publisher. Reviews addition and subtraction and introduces multiplication and division. Consumer subjects such as: buying, figuring salaries, saving for a car, a family budget, and savings and checking accounts. Reading grade 3 and up.

COMPUTATION SKILLS

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Henney, R. Lee. Systems for Success.

Mathematics is interspersed with reading and English instruction. Book I has 24 lessons dealing with the four fundamental processes - 30 pp. Book II has 17 lessons dealing with fractions, decimals, percents, measurement and graphs - 42 pp.

Wallace, Mary C. Figure It Out. 1965.

Book I, Grade levels 0-4, deals with the four arithmetic functions, measurement and averages, problem solving.

Book II, Grade levels 5-8, deals with fractions, decimals and percentages.

Instructor's Books I and II.

Number Facts:

Addition and Subtraction.
Multiplication and Division.

These are to be used with a teaching machine. Elementary levels.

GENERAL EDUCATION, INC.
96 Mount Auburn Street
Cambridge, Massachusetts 02138

Classroom Kit III:

Arithmetic Facts.

Consists of 14 scrolls that fit into the Student-Tutor Machine. The machine costs $5.00. Grade levels 3 and up.

COMPUTATION SKILLS

GINN AND COMPANY
Statler Building
Boston, Massachusetts 02117

King. Problem-Solving: Adding and Subtracting Whole Numbers.

This program is on the elementary level.

GRAFLEX, INC.
General Precision Equipment Corp.
Rochester, New York 14603

Kuehne, Elizabeth. Time Telling.

This book has a simple attractive format, includes a time wheel.

Thompson. Learning About Fractions.

Book and machine formats. Grades 2-4.

Beecher. Multiplication From 2 to 10.

Grade levels 3-5.

Arithmetic Facts Practice.

Grades 2-5.

Dippold. Addition of Life Fractions.

Grades 4-6.

COMPUTATION SKILLS

GROLIER EDUCATIONAL CORPORATION
575 Lexington Avenue
New York, New York 10022

TMI-Grolier. Elementary Arithmetic: Addition and Subtraction Facts. 1962.

Multiplication and Division Facts - Volumes 1 and 2. 1961.

Elementary Arithmetic: Fractions Basic Concepts - Volumes 1 and 2. 1961.

Decimal Numbers - Volumes 1 and 2. 1961.

HARCOURT, BRACE AND WORLD, INC.
757 Third Avenue
New York, New York 10017

Schorling, Raleigh; Clark, John R.; Potter, Mary H.; and Deady, Carroll E. Learning to Compute. 1940. Books I and II.

HOLT, RINEHART AND WINSTON, INC.
383 Madison Avenue
New York, New York 10017

Brice, Edward W. Arithmetic. 1963. 238 pp.

An adult-oriented softcovered book that includes arithmetic from the reading and writing of numbers to computations with fractions and decimals. Includes activities with numbers such as using a telephone, reading a calendar, counting money. Answers in back of book. Although reading level is 5th grade, the arithmetic problems are applicable for grades 1-6. For poor readers assistance with reading instructions might make the book usable.

COMPUTATION SKILLS

Grossnickle, Foster E. Fundamental Mathematics for Adults. 1964. 138 pp.

An adult-oriented text for students ready to proceed beyond basic processes. Reviews fractions, decimals and percent and introduces informal geometry and beginning algebra. Grade levels 8 and up.

HONOR PRODUCTS COMPANY
19 Belmont Street
Cambridge, Massachusetts

Rosenberg. Elementary Arithmetic - Addition I.

Machine or device optional. Grade level 2.

Cummings. Elementary Arithmetic - Subtraction I.

Machine or device optional. Grade level 2.

Merrill. Fractions I and II.

Machine or device optional. Grade level 4.

Buckley. Mathematics in Action.

Grade level 7.

Cummings. Solving Arithmetic Word Problems.

Grade level 6.

HOUGHTON MIFFLIN COMPANY
2 Park Street
Boston, Massachusetts 02107

Herrick, Marion Cliffe. Modern Mathematics for Achievement. 1966.

This series of eight softcover worktexts was written especially for high school students and adults. Uses "new math" approach in attractive, easy-to-read form. Could be self-teaching if answer sheets were provided. Grade level 3 and up in reading level. Fundamental processes start at grade level 1.

COMPUTATION SKILLS

Book 1 - The Set of Whole Numbers. 46 pp.
Book 2 - Combining Whole Numbers. 46 pp.
Book 3 - Number Relationships. 46 pp.
Book 4 - Understanding Subtraction. 46 pp.
Book 5 - Properties of Multiplication. 46 pp.
Book 6 - Division. 46 pp.
Book 7 - The Set of Positive Rational Numbers. 46 pp.
Book 8 - Applying Number Ideas. 46 pp.

McGRAW-HILL BOOK COMPANY
Technical and Vocational Division
330 West 42nd Street
New York, New York 10036

Sullivan, M. W. Programmed Math for Adults. 1965 - 1966.

A linear programmed series of text-workbooks that are completely self-pacing and designed for adults.

Language deficiencies are no handicap. Vocabulary is minimal and simple. The student starts at his present level. The Teaching Skills Books:

Book 1 - Basic Addition. 96 pp.
Book 2 - Advanced Addition. 96 pp.
Book 3 - Subtraction. 96 pp.
Book 4 - Multiplication. 96 pp.
Book 5 - Division. 96 pp.
Book 6 - Fractions. 96 pp.
Book 7 - Decimals. 96 pp.
Book 8 - Measurements. 96 pp.
Book 9 - Consumer Math. 96 pp.
Book 10- Personal Math. 96 pp.

Work Problem Books - Each book contains adult-oriented applications of the concepts contained in the corresponding Teaching Skills Books.

Problem Book 1 - Basic Addition.
Problem Book 2 - Advanced Addition.
Problem Book 3 - Subtraction.
Problem Book 4 - Multiplication.
Problem Book 5 - Division.
Problem Book 6 - Fractions.
Problem Book 7 - Decimals.

COMPUTATION SKILLS

PRENTICE-HALL, INC.
Englewood Cliffs, New Jersey 17636

Laslex, Sidney V. and Mudd, Myrtle F. Arithmetic in Life and Work. 1958.

Mallory, Virgil S. and Skeen, Kenneth C. Fundamental Mathematics. 1960.

Peters, M. Going Places With Mathematics. 1962.

REGENTS PUBLISHING COMPANY
200 Park Avenue South
New York, New York 10003

Dublin, Lewis. The Blue Book of Business Arithmetic. 1961.

FRANK E. RICHARDS
215 Church Street
Phoenix, New York 13135

Bohn, Raymond J. and Wool, John D. Useful Arithmetic. 1965. 63 pp.

> Problems are presented dealing with grocery bills, buying household goods, buying clothes, electric bills, restaurant checks and practical everyday problems. The methods of working these problems are not presented; the fundamental processes are left to our sources. These useful, practical problems should have great adult appeal. Where students have not learned to read as yet, this book can be a good source for the teacher. Otherwise, of interest to all grade levels from 3rd grade plus.

Hudson, Margaret W. and Weaver, Ann A. Getting Ready for Pay Day Series. 1966.

Part I - Checking Accounts. 36 pp.
Part II - Savings Accounts. 31 pp.
Part III - Planning Ahead. 29 pp.

COMPUTATION SKILLS

A reading text accompanies practices in making out checks, keeping a balance, budgeting, and other adult spending problems. May be used as worktexts or as a source of consumer math for the teacher. Of interest to all grade levels. Reading level 3 plus.

Mooney, Thomas J. Arithmetic That We Need. 1966. 69 pp.

A softcover worktext dealing with measurements, money, percent, time, temperature and salary deductions. Grade level 5 and up.

Mooney, Thomas J. The Getting Along Series of Skill-Workbooks: Volume 4 - Money in the Pocket. 1965. 62 pp.

Arithmetic problems are correlated with concepts of time, salaries, deductions and cost.

SOUTH-WESTERN PUBLISHING COMPANY
5101 Madison Road
Cincinnati, Ohio 45227

Briggs, Milton. Programmed Supplement, Mathematics, Skill Builder. 1965. 138 pp.

May be used alone or as supplement to regular text. Reading level 6 and up.

STECK-VAUGHN COMPANY
P. O. Box 2028
Austin, Texas 78767

Shea, James T. Basic Essentials of Mathematics. 1965. Part I - 96 pp. Part II - 96 pp.

Part I treats whole numbers, fractions and decimals. Part II treats percent, measurements, simple equations, ratios, and proportions. Mastery tests are included. Traditional approach to mathematics.

SOCIAL STUDIES

1. Programmed Materials

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94301

The United States Constitution. 1964. 260 pp.

This programmed workbook covers the evolution of our Constitution and teaches the early history of America and the Constitution as it has evolved today. It is appropriate for some adults at the 7th or 8th grade readability levels. It may be particularly useful for reinforcing concepts developed in discussion. It may also be used as a source for learning more about specific topics such as the Articles of Confederation or the Judicial Branch of Government. Definitely not for slow learners. The Teacher's Manual is helpful.

M. W. Sullivan. Programmed Reading for Adults. 1967.

This series is a refinement of the McGraw Hill Sullivan Reading Series. It is more detailed, contains multi-racial illustrations and has supplementary readers using the vocabulary learned.

EDUCATIONAL DEVELOPMENTAL LABORATORIES
284 Pulaski Road
Huntington, New York 11743

EDL Study Skills - Library for Science. 1962.

This packaged program contains individual lessons in science for reading levels 4 through 9. These self-correcting lessons develop the principle comprehension skills and also contribute to vocabulary growth. They are of proven worth in teaching reading to adolescents and adults and are a great aid in individualizing reading instruction.

SOCIAL STUDIES

EDL Study Skills - Library for Social Studies. 1962.

This packaged program is similar to the EDL Study Skills - Library for Science, except that the content is the social studies.

GENERAL PROGRAMMED TEACHING CORPORATION
Ginn and Company
Back Bay P. O. Box 191
Boston, Massachusetts 02117

How A Bill Becomes A Law. 1963.

This is a softcover programmed text. It is completely self-instructional. Grades 7-8.

The Constitution.

This softcover text clearly describes the workings of the Federal government through a study of the Constitution. Completely programmed.

THE MACMILLAN COMPANY
60 Fifth Avenue
New York, New York 10011

Programmed Geography Book I, The Earth in Space. 1963. 114 pp.

This programmed text is a basic introductory course in geography. The book contains clear multi-colored illustrations. Concepts covered include the earth, its movement, the solar system, Milky Way, and Universe. It also includes simple map reading skills. A teacher's manual and test booklet are available.

Programmed Geography, Book II, Continents and Oceans. 1964. 277 pp.

This programmed text contains hundreds of illustrations and maps in multi-colors. The text emphasized topics in geography. Teacher's manual and test booklet are available. Grade 5.

SOCIAL STUDIES

WEBSTER PUBLISHING COMPANY
1154 Reco Avenue
St. Louis, Missouri

Kottmeyer, William. Our Constitution and What It Means. 1961.

This is a programmed text that explains the workings of Federal government. Useful for native Americans and those studying for citizenship test.

SOCIAL STUDIES

Books and Pamphlets

2. Programmed and Non-Programmed Materials

AMERICAN BOOK COMPANY
550 Fifth Avenue
New York, New York 10003

Colford, William E. Gateway to the U.S.A. 1954.

Written for adults learning English as a second language. It describes New York City, its various sections, its recreation, culture and history. Of especial interest to New York residents. Grade levels 7-8.

McGillivray, James H. and Echols, James R. People at Work. Book I, 1961.

Readings in social studies are followed with drills and exercises. The vocabulary is limited to 600 most frequently used words. Grade levels 1-3.

______________________________. The Great Americans. 1960.

Although written for students of English as a second language, this book can be used to advantage with native Americans. Oral and written exercises and a short play for dramatization are presented with each of the ten units. Grades 4-8.

AMERICAN OIL COMPANY
910 South Michigan Avenue
Chicago, Illinois 60680

American Traveler's Guide to Negro History. n.d. 59 pp.

State-by-state locations are given where famous Negroes lived or carried out noteworthy deeds. Well-illustrated, pictures for display. Grades 7-8.

SOCIAL STUDIES

BEHAVIORAL RESEARCH LABORATORIES
Box 577
Palo Alto, California 94301

The United States Constitution. 1964. 260 pp.

This programmed workbook covers the evolution of our Constitution and teaches the early history of America and the Constitution as it has evolved today. It is appropriate for some adults at the 7th or 8th grade readability levels. It may be particularly useful for reinforcing concepts developed in discussion. It may also be used as a source for learning more about specific topics such as the Articles of Confederation or the Judicial Branch of Government. Definitely not for slow learners. The Teacher's Manual is helpful.

M. W. Sullivan. Programmed Reading for Adults. 1967.

This series is a refinement of the McGraw Hill Sullivan Reading Series. It is more detailed, contains multi-racial illustrations and has supplementary readers using the vocabulary learned.

CHANNING L. BETE COMPANY, INC.
Greenfield, Massachusetts 01301

Set of 50 Scriptographic Reference Booklets.

A few of the booklets deal with citizenship matters:

Why Vote.
You and Your Flag.
Freedom to Invest.

SOCIAL STUDIES

THOMAS Y. CROWELL
201 Park Avenue South
New York, New York 10003

Canter, Jacob. Cuentos Norteamericanos. 1956. 115 pp.

This book tells American history in Spanish.

DOUBLEDAY AND COMPANY, INC.
277 Park Avenue
New York, New York 10017

Zenith Books:

Chee, Daniel and Skinner, Elliot. A Glorious Age in Africa. 1965. 120 pp.

Davidson, Basil. A Guide to African History. 1965. 118 pp.

Dobler, Lavinia and Brown, William A. Great Rulers of the African Past. 1965. 120 pp.

Dobler, Lavinia and Toppin, Edgar A. Pioneers and Patriots. 1965. 118 pp.

McCarthy, Agnes and Reddick, Lawrence. Worth Fighting For. 1965. 118 pp.

Sterling, Dorothy and Quarles, Benjamin. Lift Every Voice. 1965. 116 pp.

The first three books deal with African history. The last three with Negroes in America. Interesting, well-illustrated. Grade level 5.

SOCIAL STUDIES

EDUCATIONAL DEVELOPMENTAL LABORATORIES
284 Pulaski Road
Huntington, New York 11743

EDL Study Skills - Library for Science. 1962.

This packaged program contains individual lessons in science for reading levels 4 through 9. These self-correcting lessons develop the principle comprehension skills and also contribute to vocabulary growth. They are of proven worth in teaching reading to adolescents and adults and are a great aid in individualizing reading instruction.

EDL Study Skills - Library for Social Studies. 1962.

This packaged program is similar to the EDL Study Skills - Library for Science, except that the content is the social studies.

FEARON PUBLISHERS
2165 Park Boulevard
Palo Alto, California 94306

Bolinger, Willeta R. You and Your World. 1964. 118 pp.

A softcover worktext that helps the student to understand more about himself, his family, neighborhood, school, city, county, state, country, continent and world. Designed for teenagers, some parts of the book should be omitted. Grade level 2 and up.

Hudson, Margaret W. and Weaver, Ann A. To Be A Good American Series.

In Your Family. 30 pp.
In Your Community. 30 pp.
In Your State. 30 pp.
In Your Country. 30 pp.

SOCIAL STUDIES

Softcover worktexts that are well-illustrated and easy reading. Grades 3 and up.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Abramowitz, Jack. American History. Study Lessons. 1963.

Unit 1 - From Colonial Times to Independence. 80 pp.
Unit 2 - The Constitution. 80 pp.
Unit 3 - The Growing Nation: 1789-1840. 80 pp.
Unit 4 - Change and Crisis in American Life: 1800-1861. 80 pp.
Unit 5 - The Civil War and Reconstruction. 64 pp.
Unit 6 - Changing American Life Since 1865. 77 pp.
Unit 7 - American Politics: 1865-1960. 93 pp.
Unit 8 - American Policy. 77 pp.
Unit 9 - Problems of American Democracy. 61 pp.
Teacher's Guide. 48 pp.

Each history unit makes up a separate softcovered book. The format is attractive. The content is traditional. The Problems of Democracy deals with immigration, education, atomic energy, foreign aid, and foreign relations and can readily be used as a basis of discussion. Grade levels 7-9.

Abramowitz, Jack. Study Lessons on Documents of Freedom. 1964. 144 pp.

This softcover book takes up the Declaration of Independence, the Constitution, and the Bill of Rights. The format is attractive. The material is traditional. Accompanying Teacher's Guide. Grade levels 7-9.

SOCIAL STUDIES

Abramowitz, Jack. Study Lessons in Our Nation's History. 1964.

Unit 1 - How America Became a Nation. 80 pp.
Unit 2 - The New Nation is Launched. 80 pp.
Unit 3 - The Growing Spirit of the Nation. 64 pp.
Unit 4 - The Expansion of the American Nation. 64 pp.
Unit 5 - The Civil War Divides the Nation. 66 pp.
Unit 6 - Building a Great Nation. 80 pp.
Unit 7 - The Foreign Policy of the American Nation. 80 pp.
Unit 8 - Living in Today's World. 64 pp.
Teacher's Guide. 47 pp.

The history of the U.S. is divided into units and each unit makes up a small book of study. The softcover books are attractive and easy to handle. The material is traditional and resembles that of conventional texts. Unit, Living in Today's World, deals with the world of work, automation, the war on poverty, racial integration, education, space, the United Nations, and other subjects of current interest. The Teacher's Guide lists audio-visual aids. Grades 4-6.

Abramowitz, Jack. World History. Study Lessons. 1966.

Unit 1 - The Ancient World and the Middle Ages. 80 pp.
Unit 2 - From the Middle Ages to Modern Times. 64 pp.
Unit 3 - The Rise of Democracy. 48 pp.
Unit 4 - The Industrial Revolution. 64 pp.
Unit 5 - The French Revolution and Napolean. 64 pp.
Unit 6 - The Expansion of Democracy. 48 pp.
Unit 7 - Nationalism and Imperialism. 96 pp.
Unit 8 - From World War I to World War II. 48 pp.
Unit 9 - The World Since 1945. 77 pp.
Teacher's Guide. 47 pp.

The history of the world is divided into units of study and each unit makes up a small book. The softcover books are attractive and easy to handle. The material is traditional and resembles that of conventional texts. Grade levels 7-8.

SOCIAL STUDIES

Adair, J. B. and Curry, Robert. Reading for a Viewpoint.

Designed to develop word recognition skills, comprehension, speaking, writing and listening skills. The content is based on United States History. Grades 5-8.

GARRARD PUBLISHING COMPANY
Champaign, Illinois 61820

Discovery Books:

Colver, Anne. Abraham Lincoln. 80 pp.

____________. Florence Nightingale. 80 pp.

____________. Thomas Jefferson. 80 pp.

Epstein, Sam and Beryl. George Washington Carver. 80 pp.

Graff, Stewart. George Washington: Father of Freedom. 80 pp.

Graves, Charles P. Annie Oakley. 80 pp.

____________. John F. Kennedy: New Frontiersman. 80 pp.

Kaufman, Mervyn D. Thomas Alva Edison: Miracle Maker. 80 pp.

Patterson, Lillie. Booker T. Washington: Leader of His People. 80 pp.

____________. Frederick Douglass: Freedom Fighter. 80 pp.

Wilkie, Katharine E. Daniel Boone: Taming the Wilds. 80 pp.

These books dealing with famous people in history could be used as supplementary reading or history. Grade level 3.

SOCIAL STUDIES

Holiday Books:

Graves, Charles P. A Holiday Book: Fourth of July. 1963. 64 pp.

Wyndham, Lee. A Holiday Book: Thanksgiving. 64 pp.

These books are suitable as readers, for use in studying history and for the foreign-born learning about our holidays and customs. Grade level 3.

GINN AND COMPANY
Back Bay P. O. Box 191
Boston, Massachusetts 02117

Stratton, Madeline Robinson and Penn, Joseph E. Negroes Who Helped Build America.

Tells the stories of fourteen outstanding Negroes in America. Grades 6-8.

GENERAL PROGRAMMED TEACHING CORP.
Ginn and Company
Back Bay P. O. Box 191
Boston, Massachusetts 02117

How A Bill Becomes A Law. 1963.

This is a softcover programmed text. It is completely self-instructional. Grades 7-8.

The Constitution.

This softcover text clearly describes the workings of the Federal government through a study of the Constitution. Completely programmed.

SOCIAL STUDIES

GLOBE BOOK COMPANY
175 Fifth Avenue
New York, New York 10010

Schwartz, Melvin and O'Connor, John. Exploring American History. 1964. 474 pp.

Written for the slow learner in secondary school, this book is easy to read and treats minority groups realistically. Chapters are only 2-3 pages long, thus whole sections may be readily omitted. Grades 7-8.

______________________________. Exploring a Changing World. 1966. Accompanying Teacher's Guide.

Written for the slow learner in secondary school, this book adopts a regional approach to geography. Geography is linked to history. Grades 7-8.

HOLT, RINEHART AND WINSTON, INC.
383 Madison Avenue
New York, New York 10017

Crabtree, Arthur P. You and the Law. 1964. 250 pp.

Attempts to explain law to the layman. Discusses contracts, mortgages, wills and landlord-tenant relationships. Good as a basis for discussion. Difficult reading. Grade level 8 plus.

Crothers, George D. American History. 1964. 243 pp.

American history from colonial times. There are comprehension and completion questions at the end of each chapter. Grade level 8 plus.

Fairchild, Johnson E. Principles of Adult Geography. 1964. 222 pp.

Deals with man's environment as explained by the principles of geology, oceanography and meteorology. Difficult concepts and language. Grade level 8 plus.

SOCIAL STUDIES

Hollander, Sophie Smith. Impressions of the United States. 1964. 278 pp.

This book consists of a series of letters describing life in the United States. It is especially aimed at the foreign-born. Grades 4-6.

Israel, Saul. Introduction to Geography. 1964. 420 pp.

The geography of most countries of the world is individually discussed along with salient information as to economic and social life. Interesting but only for the better student. Grade level 8 plus.

LAIDLAW BROTHERS
Thatcher and Madison
River Forest, Illinois 60305

Eibling, H. H., King, Fred M., and Harlow, James. Revised by Finklestein, Milton. The Story of America. 1965. 672 pp.

Revised to meet the needs of the educationally deprived, this book has a controlled vocabulary and a high interest level. In content and illustrations recognition is given to members of minority groups. Grade levels 5-8.

LAUBACH LITERACY, INC.
P. O. Box 131
Syracuse, New York 13210

News For You.

Prepared on two levels of readability:

Level A: Grade 3 to 4, also possibly for students at lower levels.

Level B: Grade 4 to 6, suitable for intermediate and advanced students of reading and students of English.

Simplified weekly newspaper.

SOCIAL STUDIES

THE MACMILLAN COMPANY
60 Fifth Avenue
New York, New York 10011

Programmed Geography Book I, The Earth in Space.
1963. 114 pp.

This programmed text is a basic introductory course in geography. The book contains clear multi-colored illustrations. Concepts covered include the earth, its movement, the solar system, Milky Way, and Universe. It also includes simple map reading skills. A teacher's manual and test booklet are available.

Programmed Geography, Book II, Continents and Oceans.
1964. 277 pp.

This programmed text contains hundreds of illustrations and maps in multi-colors. The text emphasizes topics in geography. Teacher's manual and test booklet are available. Grade 5.

CHARLES E. MERRILL BOOKS
1300 Alum Creek Drive
Columbus, Ohio

Bohlman, Edna McCaull, Democracy and Its Competitors.
1962.

This paperback has exercises based on the reading. Grade levels 6 and up.

Duffy, Ford H. The Great Law of Our Land.

This paperback worktext has comprehension tests based on the reading about the United States. Grades 5 - 6.

SOCIAL STUDIES

NATIONAL ASSOCIATION FOR THE ADVANCEMENT
OF COLORED PEOPLE
20 West 40th Street
New York, New York 10018

Heroes of Emancipation. 1964.

Stories of Negro leaders designed to be of inspiration.

NATIONAL DAIRY COUNCIL
Dairy Council of Greater Metropolitan
Washington, D. C.
Washington, D. C. 20005

Piltz, Albert. How Your Body Uses Food. 1960.

Useful illustrations dealing with digestion. Grade levels 5-6.

Letton, Mildred C. Hello Alaska. 1945.

________________. Hello South America. 1943.

________________. Hello U.S.A. 1961.

All on grade levels 5-6.

NEW READERS PRESS
Box 131
Syracuse, New York 13210

Blankenship, Mildred. A Boy and His Plants. 195[illegible]. 26 pp.

The story of George Washington Carver. Uses 500 words. Grade 3.

Greenlup, Lorena. Let's Play Together. 1965. 8 pp.

Teaches community cooperation. Based on 500 word list. Grade 3.

SOCIAL STUDIES

New York Board of Education. We Honor Them. 1966.

Volume 1 - Stories of 20 American Negroes who have contributed to the history of the United States during the last 100 years. Grades 4-6. 48 pp.

Volume 2 - Stories of 20 American Negroes who are now contributing to our nation. Grades 4-6. 48 pp.

Our United States. 1962. 76 pp. Reprinted from News For You.

Each state is described on one page. The history, geography and leading industries are briefly described. There are accompanying maps and pictures. Grade levels 7-8.

Powell, Walter. Our World Is Small. 1964. n.p.

Through photographs of people around the world, teaches tolerance and the brotherhood of man. One line to a page. Grade 3.

NOBLE AND NOBLE, INC.
750 Third Avenue
New York, New York 10017

Baldwin, Orrel T. The Story of Our America. 1964. 192 pp.

A softcover worktext with good illustrations and questions based on the reading. Traditional approach. Grade levels 5-6.

Cass, Angelica. How to Become a United States Citizen. 1963. 74 pp.

A softcover book that is highly readable and illustrated with photographs. Deals with the Alien Address Report, the process of becoming a citizen and facts about the Federal government. Grade level 3 and up.

SOCIAL STUDIES

_______________. How We Live. 1966. 152 pp.

This book is designed to acquaint the foreign-born with customs in the United States and to introduce a basic vocabulary. There is a social studies section that deals with holidays and a section on work, safety and health. Available in softcover and hardcover. Grades 3-4.

_______________. Live and Learn. 1962. 153 pp.

This book is designed to acquaint the foreign-born with customs in the United States and to introduce a basic vocabulary. There is a section, How to Become a United States Citizen. Unemployment insurance and the social security card are discussed. Grades 4-6.

OXFORD BOOK COMPANY
71 Fifth Avenue
New York, New York 10003

Pantell, Dora F. and Cass, Angelica W. We Americans. 1959. 279 pp.

Describes the United States government and its history and tradition. Controlled reading selections. Grade levels 3 and up.

PORTAL PRESS, INC.
369 Lexington Avenue
New York, New York 10017

Springboards. n.d.

Springboards pamphlets consist of four 8"x10" pamphlets with controlled vocabulary, exact grade listings, and comprehension questions based on the reading. New pamphlets are added periodically. Good for classroom reading or supplementary reading. Grades 4-6.

SOCIAL STUDIES

4th Grade

Shall All Men Be Free?
The Man Who Put America on Wheels.
Valley Forge.
Mountain Man.
Dwight D. Eisenhower, American Citizen.
Luis the Good Citizen.

5th Grade

Young Abe Lincoln.
Roger Williams Stops a War.
The Iron Hand of Nazism.
Sunday Morning at Pearl Harbor.
Freedom to Worship.
Civil Rights.
John F. Kennedy.
The Man Who Never Gave Up.
Susan B. Anthony Dares to Vote.

6th Grade

The Tough Little Scientist.
Boss Tweed Steals A City.
The Iron Hand of Communism.
How We Elect a President.

REGENTS PUBLISHING COMPANY
200 Park Avenue South
New York, New York 10003

Alesi, Gladys and Pantell, Dora. Family Life in the U.S.A. Easy Reader. 1962. 138 pp.

Intended for the foreign-born, this book acquaints them with life and customs in the United States. Grades 3-4.

Dixson, Robert J. The U.S.A. - The Land and the People. 1959. 165 pp. Grades 6-8.

SOCIAL STUDIES

Dixson, Robert J. and Fox, Herbert. The U.S.A. - Men and History. 1960. 162 pp.

This book is intended for the foreign-born but is readily usable for the native American. Grades 6-8.

Wiener, Solomon. Questions and Answers on American Citizenship. 1960. 142 pp.

This book is designed to prepare the foreign-born for naturalization tests.

FRANK E. RICHARDS, PUBLISHER
215 Church Street
Phoenix, New York 13135

Cochran, Eileen. Finding Ourselves. 1964. 42 pp.

Practical geography that includes highway map reading and traffic signs. Comprehension questions are based on the reading. Fine illustrations, softcover. Grade levels 4 and up.

Shawn, Bernard. Foundations of Citizenship. 1966.

Book 1 - This softcover book deals with the family, the community and job. Related vocabulary is stressed. Grade level 4 and up.

Book 2 - This softcover book deals with taxes, savings and insurance, recreation and citizenship. Related vocabulary is stressed. Grade level 4 and up.

Note that citizenship is treated as general adjustment and only briefly as political citizenship. Each book has a workbook - one of the following:

Cochran, Eileen. Rights and Duties of Citizens, Books 1 and 2. Accompanying Teacher's Manual. Grade level 4.

SOCIAL STUDIES

SILVER BURDETT COMPANY
Morristown, New Jersey 07960

New York City Board of Education. Call Them Heroes. Books 1 - 4.

The stories of forty-eight real-life heroes are told. These are people with whom students from low-income and minority groups can identify. Accompanying Teacher's Guide for all four books. Grades 5-6.

STECK-VAUGHN COMPANY
P. O. Box 20208
Austin, Texas 78767

Hoff, Carol. They Served America. 1966. 151 pp.

Stories of great Americans: George Washington, Benjamin Franklin, Daniel Boone, Abraham Lincoln, Clara Barton, Samuel Clemens, George Washington Carver, Theodore Roosevelt, Jane Addams, The Mayo Brothers, The Wright Brothers, Henry Ford, and fifteen others. Softcover. Suitable for history study or supplementary reading. Grade level 4 plus.

Smith, Edwin H. and Lutz, Florence Rader. My Country. 1964. 96 pp.

A softcover worktext with controlled sight vocabulary approach to reading. There are 24 lessons dealing with the workings of the United States government. Grade 2.

SOCIAL STUDIES

U.S. GOVERNMENT PRINTING OFFICE
Superintendent of Documents
Washington, D. C. 20402

U. S. Department of Health, Education and Welfare. Joe Wheeler Finds a Job and Learns About Social Security. 1964. 23 pp.

Tells the story of a man who goes to the big city, gets a job and learns about old-age, survivors, and disability insurance provisions of the social security law. Grade level 3.

U. S. Department of Justice. The Business of Our Government.

Book 1 - (Form M-18) - Grades 1 - 3.
Book 2 - (Form M-19) - Grades 4 - 6.
Book 3 - (Form M-20) - Grades 7 - 8.

Useful for those learning how the Executive Branch of the National government works.

________________________________. The Gardners Become Citizens.

Book I - Grades 4 - 5.
Book II - A more difficult version of Book I.
Grades 7 - 8.
Teacher's Edition.

SOCIAL STUDIES

U. S. Department of Justice. A Home Study Course in English and Government for Candidates for Naturalization. 1963.

Section I - English and Home and Community Life.
For the Student - 112 pp.
Grades 1 - 3.
For the Helper - 57 pp.

Section II - English and Federal Government
For the Student - 149 pp.
Grades 4 - 6.
For the Helper - 98 pp.

Section III - English and State Government.
For the Student - 134 pp.
Grades 4 - 6.
For the Helper - 74 pp.

__________________________. Laws for the Nation. 1963.

Book 1 - (Form M-22) - 16 pp. Grades 1 - 3.
Book 2 - (Form M-19) - 24 pp. Grades 4 - 5.
Book 3 - (Form M-24) Grades 5 - 6.
Teacher's Edition. 39 pp.

SOCIAL STUDIES

Gives an account of the two Houses of Congress and what they do. On three different levels.

_________________________. On the Way to Democracy. (Form M-10). 1963.

Book 1 - Grades 1-3. 15 pp.
Book 2 - Grades 4-6.
Book 3 - Grades 7-8.
Teacher's Edition. 23 pp.

These paperback books were written for the foreign-born. They deal with the development of democracy and government. Each one of the three books covers the same material, but at a slightly different level, progressing in difficulty from Book I to Book III.

_________________________. Our American Way of Life. Federal Textbook on Citizenship.

Becoming a Citizen Series:

Book 1 - Our American Way of Life. 105 pp.
Order No.: OF-713-300.

Book 2 - Our United States. 118 pp.
Order No.: 0-716-819.

Book 2 - Our Government. 128 pp.
Order No.: 717-509.

Teacher's Guide.

This series was published by the Immigration and Naturalization Service of the Justice Department.

Book 1 - Teaches reading through the sight method. Problems of living, shopping and working are discussed. The Constitution and the rights of citizens is discussed. Grade 3.

Book 2 - Has some history, some general discussion of life in America, and some information about the government. Grade 5.

Book 3 - Explains in detail the working of the government and how to become a citizen. Grade 9.

U.S. Department of Justice. Our Constitution and Government. Regular Edition and Simplified Edition. 1955.

Written for the foreign-born studying for citizenship but useful to the native American.

Regular Edition - Grades 8-12.
Simplified Edition - Grades 5-8.

______________________________. Our Constitution Lives and Grows.

Book 1 - (Form M-26) - Grades 1-3.
Book 2 - (Form M-27) - Grades 4-6.
Book 3 - (Form M-28) - Grades 7-8.

Explains how our Constitution grows to meet our new needs. On three different levels.

______________________________. Rights of the People.

Book 1 - (Form M-14) - Grades 1-3. 16 pp.
Book 2 - (Form M-15) - Grades 4-6.
Book 3 - (Form M-20) - Grades 7-8.
Teacher's Edition. 28 pp.

Written for foreign-born citizenship training but useful for the native American.

U.S. Department of Justice. National Citizenship Education Program. The Day Family. A Literacy Reader.

Book 1 - Grades 1-2. 1344. 30 pp.
Book 2 - Grades 2-3. 1943. 31 pp.

These books are beginning literacy readers dealing with the Day Family at work and at school. Book 2 tells of naturalization procedures.

SOCIAL STUDIES

FRANKLIN WATTS, INC.
Grolier, Inc.
575 Lexington Avenue
New York, New York 10022

Coy, Harold. The First Book of Congress. 1956.

Tells how Congress works. This book is simply written with attractive illustrations. Intensive vocabulary preparation is needed. Grade levels 4-6.

WEBSTER PUBLISHING COMPANY
1154 Reco Avenue
St. Louis, Missouri

Kottmeyer, William. Our Constitution and What It Means. 1961.

This is a programmed text that explains the workings of Federal government. Useful for native Americans and those studying for citizenship test.

SOCIAL STUDIES

Wall Charts

DENOYER-GEPPERT COMPANY
5235 Ravenswood Avenue
Chicago, Illinois 60640

Our Democracy.

A series of large wall charts (44 x 32 inches) designed for group use in the fields of citizenship, civics, problems of democracy and americanization. The charts include:

Our Heritage of Freedom from Old England.
The Growth of Democracy in Early America.
The Great Decision, What Kind of Government?
The Bill of Rights.
Our Obligations to Our Country.
The Agencies of Justice and Law.
Leadership: Our Executives.
Making Democracy's Laws, A Bill Goes Through Congress.
The People's Choice, How the Voters Select Their Representatives.
Financing Our Working Democracy.
Some Services of Our Federal Government.
Rise of the Common Man Since 1789.
Some Achievements Under Our Democracy.
Our Job Opportunities.
Our Social & Economic Democracy.
Education in Our Democracy.
Our National Security.
Our Democracy's Place in the World.
Our Department of State.

WORLD OF WORK

Books and Pamphlets

ADDISON-WESLEY PUBLISHING COMPANY
Reading, Massachusetts 01867

Educational Design, Inc. How to Get a Job. 1966.

This is a role playing book that provides situations dealing with interviews for a job.

CALIFORNIA MIGRANT MINISTRY
3330 West Adams Boulevard
Los Angeles, California

Goble, Dorothy. The Practical Education Series.

Driver Education I and II (California Laws).
Good Health for You and Your Baby. 1964. 46 pp.
Homemaking Handbook.
How to Be a Citizen of the United States. 1964. 30 pp.
How to Get a Job.
The Lopez Family. 1964. 57 pp.
Read to Learn. 1964. 65 pp.
You and Your Money. 1964. 60 pp.

These are readers written especially for migrant workers of California. The first of this series, The Lopez Family, is the story of a Spanish-speaking migrant family. The other readers deal with practical problems which any rural or migrant family might encounter.

CHANNING L. BETE CO.
Greenfield, Massachusetts.

Scriptographic Books. 1965.

You and Machines - The ABC's of Technological Progress. 15 pp.
Why Vote: The ABC's of Citizenship. 15 pp.
ABC's of Life Insurance. 15 pp.

WORLD OF WORK

What Everyone Should Know About Checking Accounts. 15 pp.
Work and You - Economic Facts of Life. 15 pp.
Fire! 15 pp.
Courtesy Costs Nothing But is Worth Everything. 15 pp.
How to Find Out - The ABC's of Self - Learning. 15 pp.
Going to Buy a Car? 15 pp.
Your Best Years - How to Plan for Retirement. 15 pp.
-oooow and You. Some "Housetraps" and How to Avoid Them. 15 pp.
You and Your Car. 15 pp.
About Baby Sitting. 15 pp.
How to Understand People. 15 pp.
What Everyone Should Know About Doctors. 15 pp.
Any "Firetraps" in Your Home? 15 pp.
A Clean House Prevents Fires. 15 pp.
Your Next Accident? 15 pp.
You and Your Flag. 15 pp.
About Plumbing. 15 pp.
Let's Remodel It! 15 pp.
What to do About "Junk". 15 pp.
The ABC's of Water Safety. 15 pp.
Know Your Roads. 15 pp.
Hold Everything - Why You Should Use Seat Belts. 15 pp.
About Bicycles. 15 pp.
32 Ideas For Improving Your Home. 15 pp.
Electric Safety. 15 pp.
Moo and Me - Why MILK is Man's Best Food Friend. 15 pp.
About Hospitals. 15 pp.
How to Buy a Home. 15 pp.
MILK and You. 15 pp.
The New Social Security and You. 15 pp.

The ABC's of Inflation. 15 pp.
The ABC's of Child Safety. 15 pp.
About First Aid. 15 pp.
The ABC's of Home Financing. 15 pp.
Do You Feel Good? 15 pp.
You and Your Life Insurance Agent. 15 pp.
Skin and Scuba Diving. 15 pp.
You and Your Money. 15 pp.
About Health Insurance. 15 pp.

Attractive illustrated pamphlets dealing with everyday problems. For supplementary reading or for discussion. Grade level 6 plus.

WORLD OF WORK

WILLIAM B. COATES & ASSOCIATES
533 Title Building
Lexington & St. Paul Streets
Baltimore, Maryland 21201

Filmstrips .

Telling Your Story on an Employment Application.
Your Job Interview.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Dare, Barbara and Wolfe, Edward J.

Accent Education Titles.
You and Your Occupation. 30 pp.
Getting That Job. 24 pp.

Turner, Richard H. The Turner-Livingston Reading Series.

The Person You Are. 48 pp.
The Friends You Make. 48 pp.
The Money You Spend. 48 pp.
The Jobs You Get. 48 pp.
The Town You Live In. 48 pp.
The Family You Belong To. 48 pp.
Teacher's Guide. 32 pp.

These softcover books deal with individual adjustment. Housing, family relationships, money and budgeting, health habits are just some of the topics touched upon. May be used as reading, for special class discussions. Grade levels 6 - 8.

Lerner, Lillian and Moller, Margaret C. Vocational Reading Series.

Marie Perrone, Practical Nurse. 96 pp.
The Delso Sisters, Beauticians. 96 pp.

WORLD OF WORK

John Leveron, Auto Mechanic. 96 pp.
The Millers and Willie B. Butcher, Baker, Chef. 96 pp.

Through the adventures of the leading characters one learns about the trades they are learning. Photographs portray people at work. The language is teenage slang, but these are usable with explanation for other ages. There are comprehension and vocabulary exercises. May be used or for classroom discussion.

HOBBS, DORMAN AND COMPANY, INC.
44 Lexington Avenue
New York, New York 10017

Ellis, E. B., How to Fill Out Application Forms.

Manual A. 40 pp.
Manual B. 40 pp.

HOLT, RINEHART AND WINSTON, INC.
383 Madison Avenue
New York, New York 10017

Cooper, William M. and Ewing, Vivian C. How to Get Along on the Job. 1966. 133 pp.

This easy-to-read job guidance handbook presents a series of case histories about employees with job problems. Could be used as a reader with follow-up class discussion. Grade 4.

MCGRAW-HILL BOOK COMPANY
Webster Division
330 West 42nd Street
New York, New York 10036

What Job For Me? Series of Vocational Guidance Booklets. 1966.

WORLD OF WORK

____________________. On the Job. 1965.34 pp.

This softcover worktext is a sequel to I Want a Job. It deals with getting ready for work, grooming, doing and knowing how to do a good job and keeping safe. May be used as a reader or for class discussion. Grade levels 3 and up.

Mooney, Thomas J. The Getting Along Series of Skill-Workbooks.

Volume 1 - After School is Out. 54 pp.
Volume 2 - Al Looks for a Job. 61 pp.
Volume 3 - A Job at Last. 61 pp.
Volume 4 - Money in the Pocket. 62 pp.
Volume 5 - From Tires to Teeth. 69 pp.

These softcover workbooks dealing with the world of work all have reading selections and questions based on the reading. Thus they may be readily used in Communication Skills classes as well as for class discussion. Volume 4 correlates arithmetic problems with concepts of time, salaries, deductions and cost. Grade level 4 and up.

Schneider, Bernard. Getting and Holding a Job. 1966. 60 pp.

A softcover worktext developed for those ready to enter the business world. Discusses applying for a job, fringe benefits, social security, unions, methods of salary payment, deductions and how to hold a job. The vocabulary and abbreviations found in want ads are taken up. Usable in Communication Skills classes for reading and vocabulary.

Trenkle, Clare. You. 1966. 200 pp.

The first of a series of hard cover social adjustment books for teenagers. Many illustrations. The correlated You Workbook has exercises and vocabulary drill. While the primary purpose of the book and the workbook emphasizes social adjustment, the language arts skills receive secondary emphasis.

WORLD OF WORK

Charley, The TV Serviceman. 48 pp.
John, Second Best Cook in Town. 48 pp.
Frank the Vending Machine Repairman. 48 pp.
Carmen the Beautician. 48 pp.
Nick the Waiter. 48 pp.
Ginny the Office Assistant. 48 pp.
Pete the Service Station Attendant. 48 pp.
Judy the Waitress. 48 pp.
Joe the Salesman. 48 pp.
Timo the Draftsman. 48 pp.
Phil the File Clerk. 48 pp.

Fictionalized short stories about people in various jobs written in a style designed to appeal to young adults but conceivably good for older adults. In the process of telling a story the booklets describe the various jobs. Sound filmstrips are available that show and explain what is involved in various kinds of work. Grade level 4.

OXFORD BOOK COMPANY
222 Fifth Avenue
New York, New York 10003

Howard, Richard D. Unemployed Uglies. 1966. n.p.

A course on what not to do on the job. This is a book for the teacher with twenty cartoons to display to the class. These cartoons evoke class discussion. All levels.

FRANK E. RICHARDS, PUBLISHER
215 Church Street
Phoenix, New York 13135

Hudson, Margaret W. and Weaver, Ann A. I Want a Job. 1964.36 pp.

This softcover worktext contains job applications, discusses the job interview and keeping a job. May be used as a reader or for class discussion. Grade levels 3 and up.

WORLD OF WORK

SCIENCE RESEARCH ASSOCIATES, INC.
259 East Erie Street
Chicago, Illinois 60611

The Job Ahead: New Rochester Occupational Reading Series. 1963. 169 pp.

Stories deal with jobs available to the adult with little education. It is available on three levels: 2nd grade level, 4th grade level, 6th grade level. The stories and illustrations are the same. Exercise workbooks and a teacher's guide are available.

Rochester Occupational Reading Series.

Paperback books deal with jobs available to those of low skills. They are available on three levels: second grade level, fourth grade level, and sixth grade level. The stories and illustrations are the same. Subjects covered include restaurants and cafeterias, bakeries, truck farming, supermarkets and gas stations.

U. S. GOVERNMENT PRINTING OFFICE
Washington, D. C.

Joe Wheeler Finds a Job and Learns About Social Security. 1964. 23 pp.

Joe Wheeler learns about old-age retirement, disability benefits and survivors'benefits. There are comprehension exercises dealing with the material. Grade 3 and above.

INDIVIDUAL AND FAMILY DEVELOPMENT

Books and Pamphlets

AGRICULTURAL EXTENSION SERVICE
Institute of Agriculture
University of Minnesota
Minneapolis, Minnesota 55455

Broiling.
Home Storage.
Rid Your Home of Rubbish.
Dry Milk in Every Meal.
Cleaning Sink, Tub and Toilet.
Making White Bread.
Easy Dishwashing.
Better Bedmaking.

BAND (Bay Area Neighborhood Development), 3009 16th Street,
Room 225, San Francisco, California 94103

BAND ADVISOR MANUAL - intended for home study or group study by non-professional consumer advisors and counselors, as well as a reference manual. Sections include information about a wide variety of topics: about credit, about credit unions, about buying - food, clothing, appliances, homes, services - such as insurance and medicare, about cooperatives, about consumer protection.

Cartoon Leaflets in Color - available in English and Spanish, Advisor Leaflets - in black and white. More complete information than cartoon leaflets. Some in Spanish. All easy reading and very inexpensive.

BEHAVIORAL RESEARCH LABORATORIES
Box 777
Palo Alto, California 94302

Programmed Instruction - The American Health and Safety Series.

First Aid.
Nutrition.
Personal Health.
Prevention of Communicable Disease.
Safety.

INDIVIDUAL AND FAMILY DEVELOPMENT

Write for information about the series. Indicate level of reading required. Current materials suitable for upper level readers and for adaptation for lower level readers.

BIRK & COMPANY, INC., PUBLISHERS
3 West 57th Street
New York, New York 10019

Paul Boesch. The Womanly Art of Self-Defense.

Contains much valuable information. Suggestions for parents in care and training of children. Grade level 6. May need adapting for group reading level and ideas that do not suit type of community.

CORNELL UNIVERSITY
Home Economics Extension
Ithaca, New York 14850

You and Your Family.

Leaflets intended to help the homemaker. Teacher's guide. Follow up activities for the students. Grade level 3 but those of lower levels can benefit from the diagrams and pictures. Of interest to those at higher levels.

FEARON PUBLISHERS, INC.
2165 Park Boulevard
Palo Alto, California 94306

Bolinger, Willeta R. You and Your World. 1964. 118 pp.

A softcover worktext that helps the student to understand more about himself, his family, neighborhood, school, city, county, state, country, continent and world. Designed for teenagers, some parts of the book should be omitted. Grade level 2 and up.

Hudson, Margaret W. and Weaver, Ann A. Plans for Living, Your Guide to Health and Safety. 1965. 58 pp.

A softcover worktext that deals with eating habits, cleanliness, safety and mental health. Designed for teenagers but useful for adults. Grade level 3.

Kahn, Charles H. and Hanna, J. Bradley. Using Dollars and Sense. 1963. 127 pp.

A softcover worktext that is at a more advanced level than Money Makes Sense by the same publisher. Reviews addition and subtraction and introduces multiplication and division. Consumer subjects such as: buying, figuring salaries, saving for a car, a family budget, and savings and checking accounts. Reading grade 3 and up.

FEDERAL TRADE COMMISSION
Washington, D. C. 20580

Fight Back! The Ungentle Art of Self Defense.

A leaflet giving some suggestions about what to do to avoid being gypped and how to fight back.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Dare, Barbara, and Wolfe, Edward J. Accent Education Titles.

You and They. 24 pp.
You Are Heredity and Environment. 22 pp.
Taking Stock. 22pp.
You and Your Needs. 23 pp.
Instructor's Guide, each title.

Soft cover books that encourage discussion. A worktext in social skills. Grade levels 3 - 4 .

INDIVIDUAL AND FAMILY DEVELOPMENT

HASKELL INSTITUTE
Publications Service
Lawrence, Kansas 66044

Jeffery, Nina. A Good Home for the Family, 1966. 49 pp.

This booklet prepared for the Bureau of Indian Affairs is suitable for low income groups. It discusses use and care of household equipment, washing dishes, bathroom care, caring for one's yard. Grade level 3 - 5.

Table Manners.
How to Use the Telephone.
Driver Education.
Buying and Caring for Your Car.

HOLT, RINEHART AND WINSTON, INC.
383 Madison Avenue
New York, New York 10017

Stark, Johnetta. Measure, Cut and Sew. 1965. 202 pp.

This softcover book provides detailed instruction in sewing methods. Grade level 7 and up.

Troyer, Aurelia. Get Your Money's Worth. 1956. 202 pp.

In telling the story of Adam Johnson the problems of a consumer are covered. Adam Johnson moves to the city, needs to lease an apartment, buy furniture and other consumer goods. Grades 6 - 8.

HOUSEHOLD FINANCE CORPORATION
Prudential Plaza
Chicago, Illinois 60601

Children's Spending. 1955.
Your Food Dollar. 1960.
Your Shopping Dollar. 1962.
Your Shelter Dollar. 1957.

INDIVIDUAL AND FAMILY DEVELOPMENT

Your Savings and Investment Dollar. 1959.
Your Home Furnishing Dollar. 1963.
Your Health and Recreation Dollar. 1961.
Your Equipment Dollar. 1963.
Your Clothing Dollar. 1959.
Young Moderns. 1963.
Your Automobile Dollar. 1963.
Your Budget. 1960.

Useful information. Filmstrips also available for one week period. Grades 7 - 8.

INDUSTRIAL UNION DEPARTMENT
AFL-CIO
815 Sixteenth Street, N.W.
Washington, D. C. 20006

It's What's Inside That Counts (Packaging).
In Your Interests (Credit costs).

INSTITUTE OF LIFE INSURANCE EDUCATIONAL DIVISION
277 Park Avenue
New York, New York 10017

Making the Most of Your Money.

A series of "lessons in consumer education for adults." Five stories about people with problems related to money. Teaching aids at the end of each story. Interesting reading. Illustrated. Upper level readers.

MONEY MANAGEMENT INSTITUTE OF
HOUSEHOLD FINANCE CORPORATION
Prudential Plaza
Chicago, Illinois 60601

Mind Your Money Series.

No. 1. When You Spend.

No. 2. When You Shop.
No. 3. When You Use Credit.

An excellent series of pamphlets prepared for low income groups. Format makes ideas stand out and reading easier. Some difficult words. Good for preparing word lists. Grade 3 and up. Filmstrips available. Request information.

NATIONAL DAIRY COUNCIL
Dairy Council of Greater
Metropolitan Washington, D. C.
1511 K Street, N.W.
Washington, D. C. 20005

Letton, Mildred C. Feeding Your Baby During His First Year. 1959.

For mothers of small babies. Grade level 4 - 5.

Letton, Mildred C. It's Always Breakfast Time Somewhere. 1947.

For mothers of small babies. Grade level 5.

Piltz, Albert. How Your Body Uses Food. 1960.

Useful illustrations dealing with digestion. Grade level 5 - 6.

NEW READER'S PRESS
Box 131
Syracuse, New York 13210

Carnes, Marion. Going to Have a Baby? 1958. 16 pp.

This softcover book deals with the vocabulary and health of having a baby. Grade 3.

Everon, Bevery. Eating is Fun. 1958. 10 pp.

This book about nutrition is aimed at the mothers of young babies. Grade 3.

INDIVIDUAL AND FAMILY DEVELOPMENT

Gillespie, George and Wanyee, George. Why You Need Insurance. 1963. 24 pp.

Discusses fire, car, health and life insurance. Includes a glossary of insurance terms. Grade 4 - 5.

NOBLE AND NOBLE, PUBLISHERS
750 Third Avenue
New York, New York 10017

Cass, Angelica W. Your Family and Your Job. 1966. 71 pp.

Reading selections deal with shopping and family life situations. Develops comprehension and vocabulary. Grade levels 3 - 4.

Cass, Angelica W. How We Live. Sections on Health and Safety.

Reading selections deal with shopping and family life situations. Develops comprehension and vocabulary. Grade levels 3 - 4.

OXFORD BOOK COMPANY
222 Fifth Avenue
New York, New York 10003

Cass, Angelica. How to Be a Wise Consumer. 1959. 174 pp.

Discusses the kinds of stores, following ads and the buying of food, clothing, furniture and household appliances. Lists consumer words. Grades 3 and up.

PUBLIC AFFAIRS PAMPHLETS
381 Park Avenue South
New York, New York 10013

A Guide to Consumer Credit.
How to S-T-R-E-T-C-H Your M-O-N-E-Y.

INDIVIDUAL AND FAMILY DEVELOPMENT

FRANK E. RICHARDS, PUBLISHER
215 Church Street
Phoenix, New York 13135

Cochran, Eileen. Finding Ourselves. 1964. 42 pp.

Practical geography that includes highway map reading and traffic signs. Comprehension questions are based on the reading. Fine illustrations. Grade levels 4 and up.

Hudson, Margaret and Weaver, Ann A. Getting Ready for Pay Day. 1963.

Book 1 - Checking Accounts.	35 pp.
Book 2 - Savings Accounts.	31 pp.
Book 3 - Planning Ahead.	29 pp.

Practical illustrated worktexts dealing with the spending and saving of one's income. Grade level 2 plus.

Prevo, Helen R. Happy Housekeepers. 1964.

The story of two domestics. Suitable for females. Includes vocabulary and exercises. Grades 4 - 6.

SILVER BURDETT COMPANY
Morristown, New Jersey 07960

Call Them Heroes. Books 1, 2, 3, 4.

Stories about successful lives and success in careers. (Select stories related to unit) Grade level 5 - 6.

STECK-VAUGHN COMPANY
P. O. Box 20208
Austin, Texas 78767

Butman, Grace. New Fabrics, New Clothes, and You. 1966. 92 pp.

Softcover book deals with reading clothing tags, kinds of fabrics, shopping tips, methods of clothing care. Grade levels 7 - 9.

INDIVIDUAL AND FAMILY DEVELOPMENT

Hanson, Margaret J. The Care We Give Our Clothes. 1966. 94 pp.

Softcover book deals with daily and seasonal care of clothes, ways to remodel clothes and efficient shopping practices. Grade levels 7 - 9.

Spitze, Hazel Taylor and Rotz, Patricia. We Are What We Eat.

Softcover worktext deals with meal planning, the selection and preparation of good foods, and economical shopping habits. Accompanied by Teacher's Manual. Grade levels 7 - 9.

Whaley, R. F. Health for Happiness. 1966. 106 pp.

Deals with causes of disease and death, mental health, good eating habits, quacks. Grade levels 7 - 9.

U. S. GOVERNMENT PRINTING OFFICE
Superintendent of Documents
Washington, D. C. 20402

U. S. Department of Agriculture. Federal Extension Service. Low Income Publications.

Child Development Series:

Babies Touch, Taste, and Learn.
Talk With Baby.
Babies Look and Learn.
Play Games With Babies.
Parents and Babies.
A Note to Agents on Parents and Babies.
Fun With Circles.
Learning Through Touch.
Learning Different Shapes.
Books for Children.
Talk and Listen.
Helping Parents Teach Young Children.
A Note to Agents on Helping Parents Teach Young Children.
A Note to Agents on Parents and Teenagers.
Parents and Teenagers. (Guide for Program Assistants)
Parents and Teenagers. (Pamphlet for Parents)

INDIVIDUAL AND FAMILY DEVELOPMENT

Food Series:

Food for Families.
What Food Means to People.
Breads and Cereals.
Milk Groups.
Meats.
Fruits and Vegetables.
4 Food Groups in Meals.

Clean House Series:

A Clean House - Agent's Guide for Training Program Assts.
Program Assistant's Guide on the Clean House.
When to Do Housecleaning Jobs.
Many Hands Make Housework Light.
A Clean House Is Important.
What to Use to Clean Your House.
Clean Walls, Ceilings, and Woodwork.
Clean Windows.
Clean Floors.
Clean Dishes.
A Clean Refrigerator.
Clean Clothes Closets.
A Clean Bathroom.

Clothing Series:

Sew by Hand.
Replacing Zipper.
Measure When You Buy Used Clothes.
Fix Bought Clothes to Make Them Last Longer.
Change the Hem in a Dress or Skirt.
Make the Waistline Fit on Pants.
Making Pants Longer or Shorter.
Tapering Pants.

U. S. Department of Health, Education, and Welfare, Social Security Adminstration. Bill Davis Gets a Social Security Card. 1960.

Old-age and survivors' insurance explained. Grade levels 3 - 5.

U. S. Department of the Interior. Bureau of Indian Affairs:

Best, Mary. Catching Sickness. 1953. Grade levels 1 - 3.

INDIVIDUAL AND FAMILY DEVELOPMENT

Chilocco Teaching Staff. Campus Behavior. 1953. Grade levels 1 - 3.

Clark, Ann Nolan. Banking. 1956. Grade levels 1 - 3.

________________. Group Organization. 1956. Grade levels 1 - 3.

________________. Safe Drinking Water. 1956. Grade levels 1 - 3.

Dailey, Tonita. My Garden. 1954. Grade levels 1 - 3.

Duley, Alvin J. Our Family. Grade levels 1 - 3.

Hill, Jessie L. Budget Stretchers. 1953. Grade levels 1 - 3.
_____________. I Can Tell Time. 1954. Grade level 1.

Hollowell, Betty. The Dry Cleaner's Helper. 1953. Grade levels 4 - 6.

Johnson, Mary S. The Story of Minerals. 1953. Grade levels 4 - 6.

Rhodes, Joy. Carpentry Handbook. 1953. Grade levels 4 - 6.

Williamson, Vera. I Am A Good Citizen. 1954. Grade levels 1 - 3

Softcover readers written for the American Indian and suitable for low-income groups.

U.S. Department of Justice. Our American Way of Life. Federal Textbook on Citizenship. 1964.

Becoming a Citizen Series:

Book 1 - Our American Way of Life. 105 pp.
Order No.: OF-713-300.
Book 2 - Our United States. 118 pp. Order No.: 0-716-819.
Book 3 - Our Government. 128 pp. Order No.: 717-509.

This series was published by the Immigration and Naturalization Service of the Justice Department.

Book 1 - teaches reading through the sight method. Problems of living, shopping and working are discussed. The Constitution and the rights of citizens is discussed. Grades 1 - 3.

Book 2 - has some history, some general discussion of life in America and some information about the government. Grade 5.

Book 3 - explains in detail the workings of the government and how to become a citizen. Grade 9.

CHILDREN'S BUREAU

Publications of the Children's Bureau.

Lists all major items. Some annotated. Gives length, price.

Accidents and Children. Children's Bureau Folder No. 48. 1963.

Interesting and practical. Good help for setting up safety goals in the home. Teacher.

Breast Feeding Your Baby. Children's Bureau Folder No. 8.1965.

Reading level. Grade 5.

The Care of Your Children's Teeth. Children's Bureau Publication No. 439.

A guide to parents in obtaining good dental health for their children. Reading level 4 to 5.

The Child With a Speech Problem. Children's Bureau Folder No. 52.

Valuable for all parents of young children. Helpful suggestions. Upper level readers.

The Child With Rheumatic Fever. Children's Bureau Folder No. 42.

Information and suggestions for parents. Upper level readers.

Family Planning - Leaflet - All levels.

Illness Among Children. Children's Bureau Publication No. 405.

Valuable information for teachers to use in presenting the extent of the problem of home accidents and of the problem of children's illness.

INDIVIDUAL AND FAMILY DEVELOPMENT

Why Nick the Cigarette is Nobody's Friend. Children's Bureau Publication No. 447. 1966.

> Written for 4th and 5th grades. For parents to share with their children but with meaning for adults. Clever drawings.

A Light on the Subject of Smoking. Children's Bureau Publication No. 448.

> For parents to share with their children. Reading level 6th and 7th.

Moving Into Adolescence - Your Child in His Pre-teens. Children's Bureau Publication No. 431.

> Teacher and upper level readers. Valuable information, simply presented.

You Can Quit Smoking. Children's Bureau Publication No. 433.

> Addressed to teenagers but all right for adults. Content refers to health, money for other items.

Your Children's Feet and Footwear. Children's Bureau Folder No. 41.

> Practical suggestions. Reading level. 5-7 grades.

Your Pre-School Child's Eyes. Children's Bureau Folder No. 54.

> Information and suggestions of great value for parents. Teacher and upper level readers.

Your Teenage Children and Smoking. Children's Bureau Publication No. 423.

> Valuable help for parents. Upper level reading.

When Teenagers Take Care of Children. Children's Bureau Publication No. 409.

> Helpful information for mothers and adult baby-sitters too. Teacher and upper level readers.

INDIVIDUAL AND FAMILY DEVELOPMENT

DEPARTMENT OF HEALTH, EDUCATION & WELFARE
Washington, D. C. 20201

FOOD AND DRUG.

Dennis the Menace Takes a Poke at Poison. Comic Book. D/HEW, Food and Drugs.

Especially valuable: Message to Parents from the Surgeon General of the Public Health Service and the Commissioner of Food and Drug. All levels.

A Living Pump. Chart. 11" x 17"

Describes the circulation of the blood.

Como Esta Usted? Cuidese Usted Mismo.

Written simply - Leaflets give information about syphillis and gonorrhea and instruction for obtaining treatment.

Community Health Services - The Case of the Missing Mileposts. Public Affairs Pamphlet No. 1805 for teachers.

Helpful discussion of needs and services. Health Service check list to serve as a "citizen's alert to some of the hazards that require comprehensive health service."

Emphysema - When the Breath of Life Falters. Public Affairs Pamphlet No. 326.

Information about this disease that is increasingly prominent. The nature and cause, symptoms, and treatment. Teacher and upper level readers.

Viruses, Colds and Flu. Public Affairs Pamphlet No. 395.

Factual interestingly written presentation. Useful information. Teacher and upper level readers.

Seat Belt Save Lives. Accident Prevention.

Presentation appeals to all levels.

INDIVIDUAL AND FAMILY DEVELOPMENT

The Mentally Retarded - Their New Hope.

This booklet is a part of a National campaign to inform the public about the scope of mental retardation and what must be done to assure the mentally retarded their rightful place in our democratic society. Teachers.

The Glue Sniffing Problem. Information Materials Press.
25 West 45th Street, New York, New York. 10036.

For teachers and advanced Adult Basic Education Readers. Public Health Service.

Hooked-Johnny Gets the Word. Information Materials Press.
25 West 45th Street, New York, New York. 10036.

Picture books on comic book format about problems of drug addiction and venereal disease. Public Health Service.

PUBLIC HEALTH SERVICE

Are You a Housewife. About safety. Home safety check list. All levels. (Available also at National Safety Council, 425 North Michigan Avenue, Chicago, Illinois 60611).

Children ...and Refrigerator Entrapment.

Preventive Child Entrapment in Household Refrigerators. A teaching guide. Public Health Service, Department of Health, Education and Welfare.

Good Discussion of the problem and prevention. Text for teachers and upper level readers. Pictures giving instructions are excellent.

The leaflets listed below are a few of the many available. Local public health service may provide copies. Reading level varies. Upper level adult basic education students can read some of them. The teacher will find useful information that can be adapted for all reading levels.

Alcoholism
Allergy
Arthritis & Rheumatism
Asthma
Cancer
Cigarette Smoking
Insects that Carry Disease
Louse Infestation
Measles
Radiation
Rheumatic Fever
Swimming

Chronic Bronchitis & Emphysema
Have You Seen This?
(Warning on Cigarette Package)
Better Teeth for Life
Glaucoma
Chickenpox
The Common Cold
Mumps
Home Refuse Storage
Constipation
Anemia
Healthy Teeth
Diabetes
Emphysema
Hay Fever
Home Care of the Sick
Home Sanitation
Hookworm Disease
Poison Ivy
Pinworms
Ringworm
Septic Tank Care
Simple Goiter
Some Facts About Suicide
Sunstroke
About Syphillis and Gonorrhea
Tapeworm
Tetanus
Trichinosis
Tuberculosis Today
Whooping Cough
Varicose Veins

THE AMERICAN NATIONAL RED CROSS
National Headquarters
2025 E Street, N. W.
Washington, D. C. 20006

(Get information from the nearest Red Cross office. Courses may be taught for low level readers in your community.)

Baby Care is a Family Affair.

Simple leaflet telling about Red Cross course in mother and baby care. Low level reader.

INSTRUCTIONAL MATERIALS LABORATORIES, INC.
18 East 41st Street
New York, New York 10017

Baby Care.

Programmed course - 4 units of 2 sections each.

Emergency Family Handbook.

A valuable and comprehensive discussion of emergencies and how to handle them. Illustrated with diagrams and sketches. Teachers and upper level reader.

INDIVIDUAL AND FAMILY DEVELOPMENT

First Aid. Programmed Instruction for ten-hour course. Contact local American Red Cross Office for information.

Fitness for the Future.

A special course offered by the American Red Cross. Four sessions: Living Healthfully, Living Wisely, Living Safely, Living Leisurely. Ask about group leaders' manual and possibilities of a course.

Have Fun - But ...

A poster about safety precautions regarding swimming.

Home Nursing - Programmed Instruction. Students' manual and instruction manual.

For the teacher. Adapted edition for grade 4 reading level in preparation by Mott Foundation, Flint, Michigan.

METROPOLITAN LIFE INSURANCE COMPANY
Health and Welfare Division
1 Madison Avenue,
New York, New York 10010

Casper and the Friendly Dentist. American Dental Association.

For parents to share with young children.

Danger Signals. Cancer Society.

Everyday Tensions in Women's Lives. Connecticut Mutual Insurance Company.

Good material for discussion of mental health problems. Grades 4 - 6.

Child's Guide to Fire Safety. National Board of Fire Underwriters.

Recommended for parents and their children.

Bare Facts About Smoking. Heart Association.

INDIVIDUAL AND FAMILY DEVELOPMENT

What School Children Think About Smoking. Heart Association.

Happy Journey Preparing Your Child for School. National Congress of Parents and Teachers.

Food for Young Children. National Dairy Council.

Go Places, Gal. National Dairy Council.

> Suggestions for good health and good grooming for the young adult.

You're On Your Way. National Dairy Council.

> Brochure for health and personal grooming for young men relating to job and social life.

Fun On a Bike. National Safety Council.

My Health Reader. Dr. J. B. Adair, Editor, Published by Texas Education Agency and Texas Department of Health. Order from Office of the Dean, Division of Extension, the University of Texas, Austin, Texas 78712.

Health Book for Adult Basic Education. North Carolina Division of Adult Education and Community Services, State Board of Education, Raleigh, North Carolina 27602. In preparation to be completed by June, 1967.

As Others See Me. Geneva Higgins. Personal grooming. Making a good impression. Illustrated. Grade 2. Koinonia Foundation, Box 5744, Baltimore, Maryland 21218.

Safety, Your Child Heritage. Prudential Life Insurance Company.

Check Your Home. Prudential Life Insurance Company.

Without Warning. Comic Book Style. Tuberculosis Association.

Handbook of Child Safety. American Academy of Child Safety.

Safe at Home and In the Community. John Hancock Life Insurance Company.

INDIVIDUAL AND FAMILY DEVELOPMENT

THE EQUITABLE LIFE ASSURANCE SOCIETY
of the United States
1285 Avenue of the Americas,
New York, New York 10019

Looking Forward to School.

Good suggestions for parents of children about to start to school. The Adult Basic Education teacher should select the points that seem to fit the needs of the group.

Overweight - Underweight. The Equitable Life Assurance Society of the United States.

Open-out leaflet with accurate information and sound suggestions. Chart for recording weight goal and weight record.

Protection Against Communicable Diseases.

Interestingly written and illustrated. Chart of children's diseases and pertinent information, suggestions about precautions against catching and passing on diseases, chart for checking the Family's P. Q. (Protection Quotient).

WORLD POPULATION
515 Madison Avenue
New York, New York 10022

Escape From Fear. Comic book style. Upper level readers.
Birth Control Facts for Families.
For Men Only (Amusing, cartoon style).
Plan Your Children.

Simply written leaflets that present the ideas of the joy of children and the benefits of choice and planning for families. Beginning levels.

TEENAGERS: Marriage, Babies.

Wholesome approach, helpful ideas for planning one's life. Highly recommended for the young adult and for parents of growing children. All levels.

INDIVIDUAL AND FAMILY DEVELOPMENT

IMAGINATION, INCORPORATED
4032 Maryland Avenue, North
Minneapolis, Minnesota 55427

Ten Little Children Series.

Highly recommended. Colorful, amusing leaflets with safety rules: Bicycle riding, swimming, driving, smoking, etc. Used in school health programs but have high adult appeal. Good for parents to share with children. Grade level 4 - 6.

You and Your Baby. John Hancock Mutual Life Insurance Company.

Good discussion of baby care. Teacher and upper level readers. 32 pages.

HEALTH EDUCATION SERVICE
P.O. Box 7283
Albany, New York 12224

The Gift of Life.

A picture book for parents to help them teach their boys and girls about birth and human growth. Information is carefully selected and presented in simple sketches with a minimum of words. Produced by New York State Department of Health. Write for free copy.

Kalamazoo AAUW Literacy Writing Project. Kalamazoo, Michigan. Marian D. Spencer, editor and Kalamazoo Library System, 1966.

Some Ways to Make Your Home Safe. Dorothy Simpson. Booklet No. 6.

One of a series written for the adult with limited reading ability. Contains suggestions for keeping one's home and children safe.

Sunburn. Dorothy Simpson.

An illustrated booklet on the prevention and care of sunburn.

INDIVIDUAL AND FAMILY DEVELOPMENT

Films and Filmstrips

The Film libraries of State departments of education and State departments of mental health contain many films that may be used in Adult Basic Education. Other resource agencies and organizations may provide films as well as discussion leaders. Ask for suggestions from the specialist or consultant. Preview the film to be shown to be sure that it is suited for the particular group and worth the time and effort.

A booklet- Selected Films on Child Life is available from the Children's Bureau - Department of Health, Education, and Welfare, Washington, D. C. 20201.

Children at Play - With Poison. 10 minutes, color, 1963. Communicable Disease Center, for loan.

In animation the story is told of three children who come in contact with products in the home that are potentially dangerous to children if accidentally swallowed. Eight steps for "poison proofing your home" and descriptions of what to do in case of accidental poisoning are included.

The Dangerous Stranger. 10 minutes, black and white or color. 1950. Sid Davis Productions.

This film is designed to impress children with the need to be on guard against molesters and not to become friendly with strangers.

Heroine of the Week. 6 minutes, black and white or color. 1954. Association Films.

A 12-year old baby sitter saves the lives of two younger children from a threatened fire because of safety training she has received in school.

Home Homicide. 8 minutes, black and white, 1954. Yeshiva University.

Statistics on home safety are presented including animated drawings showing how accidents occur This film provides a springboard for discussion

INDIVIDUAL AND FAMILY DEVELOPMENT

How to Have an Accident in the Home. 8 minutes, color, 1957. Walt Disney Productions.

Common causes of accidents in the home are illustrated through animation.

Save Those Teeth. 11 minutes, black and white, 1949. Encyclopaedia Brittanica Films.

The importance of proper cleansing of the teeth is emphasized. The film shows how teeth are affected by excessive use of refined sugar and demonstrates the use of sodium fluoride solution in the prevention of tooth decay. Prescribes specific rules to be followed in the care of teeth.

The School that Learned to Eat. 22 minutes, color, 1948. General Mills.

The children and teachers in a small Georgia grade school work to improve their health standards with the cooperation of the whole community.

Smoking and You. 11 minutes, color, 1963. Contemporary Films.

This film is designed to cope with the problem of cigarette smoking and to safeguard the health of youth.

Something You Didn't Eat. 9 minutes, color, 1945. Walt Disney Productions.

This film combines entertainment with basic instruction on the seven major food groups necessary to good health and points out sins of omission as well as of commission in eating.

The Time of Growing. 29 minutes. Metropolitan Life Insurance Company, Free.

To stimulate thought and discussion about the needs and problems of children.

INDIVIDUAL AND FAMILY DEVELOPMENT

To Keep Them Well. 15 minutes, color, 1958. Sam Orleans Film Productions.

The importance of continuous medical supervision of children from birth through school years is emphasized.

Wise Parents - Health Babies. 11 minutes, color, 1947. DuArt Film Laboratories.

The role of prenatal services in safeguarding the mother and the coming child is analyzed. The film also shows the importance of well baby care and is available in English, Spanish, and Portuguese versions.

In preparation. Adult Basic Education, Department of Education, Albany New York. Filmstrips and accompanying materials for 10 units: Film - strip tapes; flip charts; student work material; teachers' guide and references. Area: Health & Nutrition; Consumer Education; Home and Family Life, Practical Government.

Highly recommended films for all who participate in Adult Basic Education. Students, professional workers, volunteers. The relationship between the growth and self-realization of the person and the strengthening of the family and community are seen in all of them. Excellent for civic clubs and other community groups.

Spring Comes to Ventreux. 20 minutes, color.

People in a West Virginia settlement learn what it means to work together in making their homes and community a better place in which to live.

Contact the local agricultural extension agent. Distributed through the Agricultural Extension Service of universities and the U. S. Department of Agriculture.

EDWARD FEIL PRODUCTIONS
1514 Prospect Avenue
Cleveland, Ohio 44115

Step a Little Higher. 20 minutes, color-sound.

Probing the thoughts and inner feeling of men who have never learned to read well.

INDIVIDUAL AND FAMILY DEVELOPMENT

To Touch a Child. The Mott Foundation, Flint Michigan.

> An excellent film showing the importance of bringing help through education to adults and through them, to their children. Presents the idea and service of the community school.

MATERIALS FOR THE SPANISH-SPEAKING

AMERICAN BOOK COMPANY
55 Fifth Avenue
New York, New York 10003

Bumpass. We Learn English. (Spanish Edition.)

Six books plus Teacher's Guide.

Bumpass. We Speak English. (All English Edition.)

Aprendamos Ingles.

Complete Edition.
Teacher's Edition. (Complete)
Teacher's Guide.

Practique Su Ingles.

Complete Edition.
Two Books.
Key for conplete edition and parts.

Hesse and Orjuela. Spanish Conversational Review Grammer.
Hesse. Spanish Conversational Review Grammer.
Abreau Gomez and Flores. Historias de Don Quijote.
(Elementary)
Curcio and Teran. Cultural Graded Readers.

Elementary.

Ponce de Leon.
Hernando de Soto.
Coronado.
Los Caballeros de la Cruz.

Osborne. Cuentos del Mundo Hispanico. (Intermediate)
Woempner and Jones. Teatro Facil. (Elementary)

3

MATERIALS FOR THE SPANISH-SPEAKING

BAY AREA NEIGHBORHOOD DEVELOPMENT
3009 16th Street, Room 25
San Francisco, California 94103

ED-15 S 12 Secretos para LaBuena Compra do Los Viveres
ED-16 S Quien Toca A Su Puerta?
ED-17 S Espare! Que Esta Firmando?
ED-18 S El Senor y LaSenora Perez
ED-19 S Comprar un Carro Usado No Es Facil
ED-20 S Se Alquila Dinera
ED-21 S LaGran Busqueda de Muebles
ED-22 S Tenga los Ojos Abiertos cuando Compre Television
ED-23 S La Historia de Pedro y Juan
ED-24 S Que Tiene de Bueno Una Cooperativa de Credito?
ED-25 S Drogas y Medicines?
ED-26 S Cuanto de Interes
ED-27 S Reparacion de Artefactos
ED-28 S Pueden Quitarle la 1/2 de su Salario!
ED-29 S To Follow
ED-30 S Pelee!
ED-31 S To Follow

These are attractive pamphlets with cartoons, dealing with consumer subjects. These are also available in English and it might be useful for those learning English to work with both the English and Spanish versions.

BIBLIOTEDA POPULAR LATINOAMERICANA
Union Panamericana
19th and Constitution Avenue
Washington, D. C. 20006

Serie de Civismo .

Abraham Lincoln
Artigas
Eres Libre
Franklin
Jose Bonifacio (tambien en portugues)
Jose de San Martin
La Patria
Marti
Morelos
Naciones Amigas
O'Higgins
Simon Bolivar

MATERIALS FOR THE SPANISH-SPEAKING

Serie de Agriculture

Abonos Agricolas
Como Preparar Terrenos de Cultivo
Cuidado con los Insecticides
Defiende los Bosques
Defiende to Suelo
El Cerdo - Criay engorde
El Cuidado de la Vaca
El Huerto Casero
El Machete - Su cuidado y su uso
Gusanos del Maiz
Le Cria de Conejos
Le Mejor Semilla de Maiz
Riego para los cultivos

Serie de Salud

Agua Pura
Cuida a tus Hijos
Cuidado con la leche
El Alcoholismo
El Paludismo
El Peligro de las Moscas
Higiene de la Casa
La Casa de Salud
La Tuberculosis
La Viruela
Letrinas Sanitarias
Primeros Auxilios

Serie de economia y asuntos sociales

Ayuda a tu Pueblo
Bueno y Barato
Credito Agricola
La Casa Rural (tambien en frances)
Salud de la Comunidad

Serie de conocimientos basicos

Algo de Geometria
Algo sobre America
Aprende a Escribir
Aprende a Medir
Algunos Inventos
Aumenta tu Biblioteca
Conoce tu Cuerpo
La Tierra y los Planetas

MATERIALS FOR THE SPANISH-SPEAKING

Serie de conocimientos basicos (continued)

Los Continentes
Pueblos Antiguous de America
Que Debemos Comer

Serie de recreacion

Adivinanzas
Algunas Aventuras de Don Quijote
Aventuras de Gulliver
Canciones populares
Fabulas en Prosa
Fabulas en Verso
Lecturas Faciles en Prosa
Quetzalcoatl
San Francisco de Asis
Teatro Popular No. 1
Teatro Popular No. 2
Teatro Popular No. 3
Vamos a Leer

Serie de didactica

La Biblioteca Popular
La Biblioteca de Education Fundamental

CALIFORNIA MIGRANT MINISTRY
3330 West Adams Boulevard
Los Angeles, California

Goble, Dorothy. Practical Education Series. (Both English and Spanish)

Good Health for You and Your Baby. 1964
Homemaking Handbook.
How to be a Citizen of the United States.
How to Get a Job.
The Lopez Family.
Read to Learn.
You and Your Money.

CREFAL
Estado de Michoacan
Lago Patzcuaro, Mexico

They have a series of softcover beginning readers in Spanish.

MATERIALS FOR THE SPANISH-SPEAKING

EDUCATION DEPARTMENT
International Ladies' Garment Workers Union
1710 Broadway
New York, New York 10019

Como Entendeerse Mejor - Metodo Ingles.

ELECTRONIC TEACHING LABORATORIES
952 Frederick Street
Hagerstown, Maryland 21740

Bordie. English.

This program consists of 40 reels with instructions given in Latin American Spanish. There are grammatical drills correlated to texts of other publishers.

Foltz. Spanish Series I, Spanish Series II, and Elementary Spanish.

Series I consists of 41 reels with grammatical drills correlated to texts of other publishers. Series II has 40 reels.

ENGLISH LANGUAGE SERVICES, INC.
1620 Belmont Street, N. W.
Washington, D. C. 20009

Elementary Part 1.
Elementary Part 2.

Part 1 consists of 292 pages and 50 tapes; Part 2 consists of 282 pages and 50 tapes. The course is designed for persons who know no English. For use with the Language Lab Recorder, 250-300 hours of instruction are recommended for each part.

Intermediate.

This course consists of 178 pages and 30 tapes and is designed for those who have some knowledge of English but speak poorly. Requires use of the Language Lab Recorder and four weeks of intensive study.

Advanced Part 1.
Advanced Part 2.

Part 1 consists of 234 pages and 50 tapes. Part 2 has 222 pages and 50 tapes. Requires use of the Language Lab Recorder and 20-30 hours a week for four to six weeks of study for each part.

They also have a Technical English Tape Library for students of English as a second language.

FOLLETT PUBLISHING COMPANY
1010 W. Washington Boulevard
Chicago, Illinois 60607

Barcus, Delber L. Step by Step to Spanish.

This program was designed for use with Denver's audio-lingual Spanish program. May be used alone or in other combinations. It consists of 1,968 frames. Listed at Grade levels 3-6.

THE GROLIER SOCIETY
575 Lexington Avenue
New York,New York 10022

Mis Primeros Concocimientos. Ten volumes - thirty titles.

HARPER AND ROW, PUBLISHERS
Evanston, Illinois 60201

Spanish Translations of the Basic Science Education Series:

33647	Animales de Ayer.
33638	Animales de la Plata.
33571	Animales Domesticos.
33704	El Acuario.
33696	El Calor.
33589	El Cuerpo Humano.
33753	El Desfile de los Insectos.
33720	El Fuego.
33811	El Fuego, Amigo y Enemigo.
33613	El Sistema Solar.
33761	Vuguetes.

MATERIALS FOR THE SPANISH-SPEAKING

Dalbor and Sturcken. Oral Spanish Review. 1965.
Del Rio and Garcia Lorca. Lengua Viva Y Gramatica. 1960.
Del Rio. Asi Es Espana. 1965.
Watson and Quinamor. South to Mexico.
Huebener. Asi Es Puerto Rico. 1960.
Rodriguez. Cuentos Alegres. 1958.
Centeno. Corazon De Espana. 1957.
Crow. Spanish American Life, Revised. 1963.
Crow and Crow. Panorama De Las Americas, Revised. 1956.
Centeno. Vidas. 1959.
Giner de los Rios, Nolfi, and Nolfi. Por Tierras De Espana. 1962.
Villa Fernandez. Por Esas Espanas, Revised. 1964.
Del Rio and Del Rio. Del Solar Hispanico, Revised. 1957.
Giner de los Rios and Garcia-Lorca. Cumbres De La Civilizacion Espanola. 1959.
Yates and Dalbor. Imaginacion Y Fantasia, Cuentos De Las Americas. 1960.

INSTITUTO MEXICANO NORTEAMERICANO
Hamburgo 115
Mexico 6, D. F.

Course in American English.

This excellent series starts with hearing and speaking and progresses to reading and writing after the skills of pronunciation have been mastered. Widely used throughout Latin-America. Spanish translations are provided.

LANGUAGE LABORATORIES, INC.
4823 Fairmont Avenue
P. O. Box 5999
Bethesda, Maryland 20014

Ingles.

This programmed course is designed for the Spanish-speaking who are learning English. The emphasis is on pronunciation and vocabulary of conversational English. Reading and writing are also taught. The course includes 1200 words and 120 hours of instruction.

A language laboratory type of tape recorder is required.

MATERIALS FOR THE SPANISH-SPEAKING

PUBLICATIONS DISTRIBUTION SERVICE
615 East University
Ann Arbor, Michigan 48104

Morton, F. Rand. An Experimental Programmed Audio-Lingual Self-Instructional Course in Spoken American Spanish.

The programmed course consists of four volumes total of 541 pages. Audio tapes to accompany the above program must be ordered from:

UNITED SOUND SYSTEMS
5840 Second Boulevard
Detroit, Michigan 48402

There are 68 tapes with a worktime of 220-270 hours.

SILVER BURDETT COMPANY
Box 362
Morristown, New Jersey 07960

Roca, Pablo, Matematica Moderna.

This series of six worktexts with accompanying teacher's texts is an adaptation of Modern Arithmetic Through Discovery.

Spanish Reading:

Los Ninos Se Divierten. Grade 2.
A Viajar y A Gozar. Grade 3.
Libro Segundo de Lectura.
Libro Tercero de Lectura.
Libro Cuarto de Lectura.

SOUTH-WESTERN PUBLISHING COMPANY
512 North Avenue
New Rochelle, New York 10802

Muniz and Gorbee. Sistemas y Metodos de Archivar (E 99)

________________. Practica de Archivar para Oficinas (E 991)

Berra, Ferrei, Gonzalez, Macia, Ruiz. Tecnica Mecanografica, Curso Vocational Elemenial.

MATERIALS FOR THE SPANISH-SPEAKING

33688	La Atmosfera.
33712	La Boveda Celeste.
33654	La Electricidad.
33621	La Luz.
33746	La Tierra.
33639	La Vida A Traves de las Edades.
33779	Las Nubes La Lluvia, y La Nieve.
33993	Las Sociedades de Insectos.
33670	Los Alimentos.
33902	Mas Alla del Sistema Solar.
33936	Materia y Moleculas.
33597	Mundo Animal.
33605	Mundo Vegettal.
33969	Plantas Cultivadas.

HARR-WAGNER PUBLISHING COMPANY
609 Mission Street
San Francisco, California 94105

Rosita y Panchito.
Chiquito y Cola Rizado.
Los Viajeritos Venturosos.
Pacito en el Peru.
Miguel en Mexico.
Carlos en el Caribe.
Resource Material, L. P. recordings in Spanish and vocabulary cards

These books are available in English and may be used with the Spanish editions, if desired.

HOLT, RINEHART AND WINSTON
383 Madison Avenue
New York, New York 10017

LaGrone, McHenry, and O'Connor. Espanol: Entender Y.Hablar.1961.
Jacovetti. Escuchar Y Cantar. 1965.
LaGrone, McHenry, and O'Connor. Espanol: Hablar Y Leer. 1962.
Keesee, LaGrone, and O'Connor. Espanol: Leer, Hablar, Y Escribir. 1964
LaGrone, Basic Conversational Spanish. 1957.
LaGrone and Romera-Nevarro. Intermediate Conversational Spanish. 1958.
Salas and Salas. Fundamentos De Espanol. First Book. 1957.
Camino Adelante, Second Book. 1959.
Adams, Brief Spanish Review Grammar and Composition, Revised. 1957.

MATERIALS FOR THE SPANISH-SPEAKING

STATE DEPARTMENT OF EDUCATION
Vela Street
Hato Rey, Puerto Rico

El Valor Nutrivivo de las Frutas del Pais.
Los Trabajadores.
A La Escuela!
A Divertirnos Sansmente.
El Cuidadano en una Democracia.

These are softcovered simply written pamphlets. There may be others since the publication of these.

TMI-GROLIER
575 Lexington Avenue
New York, New York 10022

Spanish Program.

This is a self-instructional program.

U. S. GOVERNMENT PRINTING OFFICE
Washington, D. C. 20202

Department of Health, Education and Welfare, Children's Bureau.

Mientras Su Bebe Esta en Camino.
El Primer Ano de Vida de su Bebe.

An Addition.

THOMAS Y. CROWELL
201 Park Avenue South
New York, New York 10003

Canter, Jacob. Cuentos Norteamericanso. 1956. 115 pp.

This book tells American history in Spanish.

THE LIBRARY OF
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CONTINUING EDUCATION